



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF COUNCIL MEETING
JUNE 4, 2019**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called the meeting to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance

MOMENT OF SILENCE

ROLL CALL

Mayor Robert Shorr, Vice Mayor David DeMarios, Councilmembers Laura Danowski, Lisa El-Ramey and Phillis Maniglia, Town Manager James Titcomb, Town Attorney Michael D. Circullo, Jr. and Town Clerk Lakisha Burch.

ADDITIONS/DELETIONS/MODIFICATIONS OF AGENDA

It was asked that items 13 and 17 be pulled from Consent Agenda for discussion and item 16 pulled from Consent Agenda to first item under Regular Agenda.

PRESENTATIONS

1. Senator Bobby Powell representing District 30 and State Representative Matt Willhite, Florida House of Representatives representing District 86.

Mayor Shorr presented the item.

Senator Bobby Powell addressed the Town Council and presented a PowerPoint presentation and gave updates on bills passed, appropriations request, major bills passed and 2019-2020 Budget Highlights.

Councilmember Maniglia presented Senator Powell with a Thank you card.

State Representative Matt Willhite addressed the Town Council and gave a brief presentation which included appropriations, Alzheimer bill, Public first responders, corrections and pension for Palm Beach County Firefighters.

Councilmember Maniglia presented State Representative Willhite with a Thank you card.

2. Palm Beach County Commissioner Melissa McKinlay

Palm Beach County Commissioner Melissa McKinlay representing District 6 addressed the Town Council and gave an update regarding TPA, Fire Rescue, Substance Abuse, Lake Okeechobee and Solid Waste. She also thanked Town Council who went to Tallahassee.

3. Awarding of the Loxahatchee Groves Scholarship

- Trevi Perez
- Andrea Schiola
- Nancy Sluggett
- Isabelle Swank

Mayor Shorr presented the item and awarded the above four recipients with a 1,000 dollars scholarship from the Loxahatchee Groves Scholarship Fund.

4. Sheriff Ric L. Bradshaw, Palm Beach County Sheriff Department

Sheriff Ric Bradshaw addressed the Town Council regarding the Town's contract with the Palm Beach Sheriff's Department.

Recessed for five minutes and reconvened.

Comments from The Public on Non-Agenda Items

The public is encouraged to offer comments on any non-agenda item. Generally, remarks by an individual will be limited to one time, up to three minutes or less. The Mayor or presiding officer has discretion to adjust the amount of time allocated.

There were public comments made by the following: Audrey Anthony, Michael Anthony, Paul Coleman, Marge Herzog, Ron Jarriel, Ken Johnson and John Ryan.

Public Works Updates (Town & District) – Larry Peters

Larry Peters, Public Works Director gave an update on the progress of the Public Works department including roads, canal banks, hurricane preparedness and employee training (CPR, AED and Active Shooter). Councilmember Maniglia asked about the Active Shooter training and Town Manager Titcomb addressed her concerns and questions. Town Attorney Circullo also address her questions. Mr. Peter also stated he has met with the landowner to update them on the progress of the Public Works department.

Councilmember Maniglia asked Mr. Peters what the plans for the A Road bank are, what is dirt glue and asked about the proposal regarding North Florida Emulsion. Mr. Peters address all her questions. There was further discussion among Mr. Peters, Town Manager Titcomb and Councilmember Maniglia.

Councilmember Danowski asked about E Road in the easement has a giant sign and how should this be handled. Mr. Peters responded to her question stating that is a Code Enforcement matter.

REPORTS (Receive and File)

5. Status Report - Keshavarz & Associates, Inc- Randy Wertepny

Randy Wertepny from Keshavarz & Associates, Inc. gave a brief update on the following: Drainage, Easements, Grove Town Center, Meeting with Town staff regarding: land development code, roadways and flood plain management, coordinating with South Florida Water Management District, Maintenance maps and phase 3 letter roads right away.

Councilmember Danowski asked how does back pumping effect that water quality monitoring. Mr. Wertepny responded to Councilmember Danowski's question.

Mayor Shorr asked about verifying the recording process. Mr. Wertepny and Town Manager Titcomb responded to Mayor Shorr's question.

Councilmember Maniglia asked how the drainage project came about and are those sites completed. Mr. Wertepny responded to Councilmember Maniglia questions.

6. Status Report – Geoffrey B. Sluggett & Associates – Mary McNicholas

Mary McNicholas from Geoffrey B. Sluggett & Associates gave a brief update and stated that one item regarding Interlocal Agreement would need to be brought forth to Town Council.

7. Status Report- Simmons & White – Tricia Barr

Report status in the agenda as backup.

8. Status Report – Municipal Technologies LLC – Steven Murray

Town Manager gave a brief update regarding new contract with CivicPlus and website. Mr. Titcomb also spoke about the current website and stated that if the public needs the backup a Town copy is being produced also if someone need copies, they can contact the Clerk's office. Mayor Shorr asked if someone can bring in a thumb drive for the backup. Town Manager Titcomb responded to Mayor Shorr's question.

Councilmember Danowski mentioned the Q & A form being placed on the website. Town Manager Titcomb addressed her question. There was discussion among the Council and Town Manager regarding how information can be distributed to the public.

9. Status Report - Land Research Management, Inc. – James Fleishmann

James Fleishmann, Planning Consultant presented the item and discussion among Town Council.

Motion was made by Vice Mayor DeMarios seconded by Councilmember Danowski to draft an ordinance reappointing the Planning Zoning Board as the Local Planning Agency; it was

voted as follows: Ayes: Mayor Shorr, Vice-Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

Motion was made by Councilmember Maniglia seconded by Vice-Mayor DeMarios to place Ordinance No. 2019-03 revising Article 87 Native Tree Preservation and Invasive Exotics Removal of the Unified Land Development Code (ULDC) on the July's regular meeting for second reading; it was voted as follows: Ayes: Mayor Shorr, Vice-Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

Motion was made by Councilmember Maniglia seconded by Vice-Mayor DeMarios for Unified Land Development Committee (ULDC) to review and red line current code; it was voted as follows: Ayes: Mayor Shorr, Vice-Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

There were public comments made by the following: Ron Jarriel, Ken Johnson, Roy Parks and Virginia Standish.

CONSENT AGENDA

10. Resolution No. 2019-37 Approval of Interim Town Attorney Contract

11. Minutes from May 7, 2019 Town Council Workshop.

12. Goren, Cherof, Doody & Ezrol, P.A. Invoice for April 30th- May 23rd, 2019 **pulled from Consent Agenda for Discussion**

Councilmember El-Ramey asked what the call with Mr. Trombley regarding Shooting Ranges and review of mitigation issues entailed. Mr. Circullo responded to Councilmember El-Ramey questions. There was discussion among Town Council and Mr. Circullo.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to approve item 12; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

13. Resolution No. 2019-31 Amending Schedule of Town Council Meetings for the remaining 2018-2019 Fiscal Year. **Pulled from Consent Agenda for Discussion**

Councilmember Maniglia stated she was disappointed that we didn't have a 6:00 p.m. Residential Workshop to give residents opportunity to interact with the Council. She also does not want to see the Residential Workshop replaced by the second Tuesday workshop. She stated she would like to keep once a month the Residential Workshop and go to two meetings a month. There was discussion among Town Council and Town Staff.

There was public comment by Ron Jarriel.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to have on the first Tuesday of each month to have the 6:00 p.m. Residential Workshop then 7:00 p.m. Town Council Meeting and then on 3rd Tuesday have the Regular Town Council Workshop that will start at 6:00 p.m. In July the meeting will be July 9 and 23rd and in October the meeting will be on October 3rd instead of the October 1st. it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmember Danowski, El-Ramey and Maniglia. Motion passed unanimously.

14. Resolution No. 2019-32 Approving Agreement for Disaster Debris Management & Support Services with Thompson Consulting Services, LLC through their Agreement with the Solid Waste Authority of Palm Beach County
15. Resolution No. 2019-33 and 2019-34 Approving Agreement for Disaster Debris Removal, Reduction and Disposal Services with Bergeron and Phillip & Jordan through their agreement with Solid Waste Authority of Palm Beach County.
16. Resolution No. 2019-35 Ratifying the Asphalt Paving Overlay of F Road between Citrus Drive to Collecting Canal Road by Hardrives Paving, Inc. in the amount of \$48, 950. **Moved under Regular Agenda****

Francine Ramaglia, Assistant Town Manager presented the item to the Town Council explaining Resolution No. 2019-35 Ratifying the Asphalt Paving Overlay of F Road between Citrus Drive to Collecting Canal Road. Town Manager Titcomb also gave information regarding this item as an emergency.

Councilmember Maniglia asked about the 25,000 dollars purchasing limit and how does this set with the Town's appropriations for road repair regarding what can be done without Council's approval and what defines an emergency. She also asked about the Hardrives Paving's quote and Purchasing Ordinance. Ms. Ramaglia responded to Councilmembers Maniglia's questions. There was discussion among the Town Council and Town Staff.

There was public comment by Mary McNicholas.

Motion was made by Vice Mayor DeMarios seconded by Councilmember El-Ramey to adopt Resolution No. 2019-35 Ratifying the Asphalt Paving Overlay of F Road between Citrus Drive to Collecting Canal Road by Hardrives Paving, Inc. in an amount of \$ 48,500, as shown in on the attached Exhibit "A" determining that the purchase of the goods and services without competitive bidding process is in the best interest of the Town; and authorizing the payment; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion was unanimously.

17. Resolution No. 2019-36 Approving Cooperative Purchasing Agreements for Asphalt Paving and Milling, Minor Construction, Tree trimming, Fencing and Sod pursuant to the provisions of Ordinance No. 2008-09. **pulled from Consent Agenda for Discussion**

Francine Ramaglia, Assistant Town Manager presented the item to the Town Council. Town Manager Titcomb also explained the functions of the Mayor regarding contracts. There was discussion among the Town Council and Staff.

Councilmember Maniglia asked what policy the Town does have currently. Ms. Ramaglia responded to Councilmember Maniglia's question.

Motion was made by Councilmember Danowski seconded by Councilmember El-Ramey to adopt Resolution No. 2019-36 authorizing the entry of the Town into Agreements with Vendors for goods and services utilizing other Government Agency contracts; Authorizing the Mayor to execute necessary documents in forms acceptable to the Town Manager and Town Attorney to take necessary action to implement such Cooperative Purchasing Agreements; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

REGULAR AGENDA

18. Discussion and Direction regarding Solid Waste and Recycling Collection Services.

Motion was made by Councilmember Danowski seconded by Councilmember Maniglia to extend the meeting to 11:00p.m. so that item 18 can be discussed; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Nye: Vice Mayor DeMarios. Motion passed 4-1.

Francine Ramaglia, Assistant Town Manager presented the item to the Town Council giving the options regarding Solid Waste and Recycling Collection Services. Town Manager Titcomb also address the Town Council.

John Archambo, Solid Waste Customer Services Director address the Town Council regarding Solid Waste and Recycling Collection Services. There was discussion among the Town Council, Mr. Archambo and Town Staff which included extra cost for pickup, community collection areas and current trash cans.

Todd Strong, Advanced Disposal Services also addressed the Town Council regarding Solid Waste and Recycling Collection Service and what his company proposing for the Town. There was discussion among the Town Council, Mr. Strong and Town Staff regarding horse manure/shaving and performance bond.

Chris Schulle, WastePro Division Manager also addressed the Town Council regarding Solid Waste and Recycling Collection Service which included garbage carts, rates and disposal credits. He stated that WastePro would like to continue to provide the service to the Town. There was discussion among the Town Council, Mr. Schulle.

Betty Hamilton from Coastal Waste & Recycling addressed the Town Council stating that if the Town Council was to go out for bid regarding Solid Waste and Recycling Collection Service that her company would love to bid on the contract.

There was public comment from Robert Austin, Simone Fernandez, Ron Jarriel and Ken Johnson.

There were additional comments from the Mayor and additional comments from Town Council and Town Manager and Town Attorney.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to move this item to the June 18, 2019 Town Council Workshop/Special meeting; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion was unanimously.

Meeting was recessed until June 5, 2019 at 6:00 p.m.

Meeting reconvened at 6:00 p.m. on June 5, 2019.

Roll Call:

Mayor Robert Shorr, Vice Mayor David DeMarios (arrived 6:03 p.m.), Councilmembers Laura Danowski, Lisa El-Ramey and Phillis Maniglia, Town Manager James Titcomb, Town Attorney Brian Shutt and Town Clerk Lakisha Burch.

19. Discussion and direction regarding Roadway Equestrian Trails and Greenways (RETAG) Advisory Committee responsibilities. **

James Fleishmann, Town Planning Consultant presented the item to the Town Council looking for specific direction to the Roadway, Equestrian Trails & Greenway Advisory Committee. There was discussion among the Town Council and Mr. Fleishmann.

Councilmember Maniglia recommend that one of the available open chairs on the RETGAG committee be filled by Mr. Patrick Painter and add in canals. There was further discussion among the Town Council and Town Manager Titcomb. Councilmember Maniglia stated that she would like to see Section (B)(3) put back into Resolution No. 2015-04 and make new 3 number 4. There was continued discussion among Town Council.

Town Clerk Burch suggested that nominations be considered for the two available seats on the RETGAC and that in staff recommendation is the motion. Vice Mayor DeMarios nominated Nancy Fried to be appointed to the RETAG committee with Town Council approval.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to bring a corrected version of Resolution No. 2015-04 with the corrections in Section (B) duties. To read The Roadway, Equestrian Trails and Greenway Advisory Committee's duties are to review only those matters directed to it by the Town Council strikethrough the Town Manager, or by Town Manager and in Section III (B) unstricken The Roadway, Equestrian Trails and Greenway Advisory Committee shall meet on a regular or as needed basis, as determined by the Roadway, Equestrian and Greenway Advisory Committee; it was voted

as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

There were public comments by Nancy Fried, Ron Jarriel and Mary McNicholas.

20. Approval of Amended & Restated Agreement 800 Interlocal Agreement **

Town Manager Titcomb presented the item to the Town Council regarding the amended and restated agreement 800 Interlocal Agreement.

Motion was made by Vice Mayor DeMarios seconded Councilmember Maniglia to approve the amended & restated agreement 800 Interlocal Agreement; it was voted as follows: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

Mayor Shorr asked item 18 Solid Waste Recycling and Collection be opened back up for discussion and direction. Town Attorney Shutt gave his legal opinion regarding the matter. Town Manager Titcomb and Assistant Town Manager Ramaglia also spoke on the matter. There was discussion was among the Town Council.

TOWN STAFF REPORTS

21. Town Manager Report **

- Renew Hurricane Line-of-Credit (expires 8/3/19)

Town Manager Titcomb presented the renewal of Hurricane Line-of-Credit of 200,000 dollars which expires on August 3, 2019. Town Assistant Ramaglia also addressed the Town Council explaining the item and ask Town Council for direction. There was discussion among Town Council.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to bring back the Hurricane Line-of-Credit for approval at the next regular Town Council meeting for approval; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmember Danowski, El-Ramey and Maniglia. Motion passed unanimously.

Councilmember Maniglia withdrew her motion and Councilmember El-Ramey withdrew her seconded.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to bring back the Hurricane Line-of-Credit of 500,000 dollars from Synovia and also ask Wells Fargo for an additional Line-of-Credit up to 500,000 and bring back for approval at the July 9, 2019 Town Council Meeting; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

- Road, Drainage & Site Work policies

Town Manager Titcomb presented the item regarding Road, Drainage & Site Work policies and asked for direction from Town Council on how to priorities. There was discussion among the Town Council regarding of the width of roads. Councilmember Maniglia stated she wants to go out for RFP on Drainage & Engineering Firm. There continued to be discussion among Town Council and Town Staff.

The Town Council reached a consensus to bring back to Town Council at the June 18, 2019 list of priorities regarding roads and drainage projects.

There were public comments from Ron Jarriel and Mary McNicholas.

- Underwood Management Contract

Town Manager Titcomb presented the item to the Town Council regarding the Underwood Management Contract which expired on May 18, 2019. Town paid out final monthly installment of the contract but received an invoice of calculation for perceived contractual leave time. As any other invoice if Town feel invoice is incorrect it is sent back to the vendor for clarification. Town Manager would like to seek direction from Town Council because he would like to forward to the new Town Attorney and come back with a recommendation. There was discussion among the Town Council.

There were public comments from Nancy Fried and John Ryan.

Town Manager Titcomb also addressed the Town Council regarding Code Enforcement. There was discussion among Town Council and Town Manager.

There was consensus by the Town Council for Town Manager Titcomb to bring forth something regarding Code Enforcement to the July meeting.

There were public comments from Ron Jarriel and John Ryan.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to give the new Town Attorney the documents necessary to review Underwood Management Contract; it was voted as follows: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

22. Finance Report**

Francine Ramaglia, Assistant Town Manager presented the item to the Town Council. She informed Town Council of the upcoming Finance Advisory & Audit Committee (FAAC) which will be held on June 8, 2019 at 9:00 a.m. going through the Personnel Manual. In attendance may be the Inspector General and Rick Hartley will be in the office on tomorrow and Friday. There was discussion among the Town Council, Town Manager, Town Attorney and Ms. Ramaglia.

23. Town Attorney Report **

Town Attorney Shutt thanked the Town Council for choosing Torcivia, Donlon, Goddeau & Ansay, P.A. as the Interim Town Attorney and look forward to working with Town Council and Town Staff.

- Letter to Town

Town Attorney Shutt presented the item to Town Council and explained that a motion is needed to extend the Goren, Cherof, Doody & Ezrol P.A. contract until June 23, 2019.

Motion was made by Vice Mayor DeMarios seconded by Councilmember Maniglia to approve to extended Goren, Cherof, Doody & Ezrol P.A. contract until June 23, 2019; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

TOWN COUNCILMEMBER REPORTS

24. Councilmember Danowski requested discussion items. **

- Scholarship Contribution

Councilmember Danowski expressed she would like Thank you letters on letterhead to be sent to sponsors who donated to the Loxahatchee Groves Scholarship Fund. She is astonished at the overwhelming help regarding the Scholarship fund. She also asked about getting the word out sooner regarding the scholarship. Town Clerk Burch responded to her concerns. She also disclosed she received a donation from a vendor and turned in immediately to the Town.

- Vendor Clean Up

Councilmember Danowski also stated that she is in communication with a landscaping who would like to do pro bono work on some of the brush clearing on C Road.

- Volunteer

Councilmember Danowski stated she would wait to spoke on this item until Mayor Shorr's item regarding the parade.

25. Councilmember Demarois requested discussion items **

Vice Mayor DeMarios stated that we are almost a new Town and happy and commend everyone on their actions.

26. Councilmember El Ramey requested discussion items: **

- Community Recognition

Councilmember El-Ramey gave explanation for the community recognition program which includes recognition of events that happens in Town. There was discussion among Town Council.

There was consensus to have staff work on moving forth with this program.

- Newcomer Welcome Packets

Councilmember El-Ramey also gave explanation regarding newcomer Welcome Packet.

- Open House- June 26, 2019 at 6:00 p.m.

Councilmember El-Ramey stated that she would be having her second Open House on June 26, 2019 at 6:00 p.m. She also spoke about fireworks and research shooting around animals.

27. Councilmember Maniglia requested discussion items: **

Councilmember Maniglia thanked fellow Councilmembers, website and Code Enforcement.

28. Councilmember Shorr requested discussion items: **

- Parade Logistics (July 6)

Mayor Shorr presented the idea of the July 6 Parade and the logistics of the parade. Councilmember Maniglia stated her concerns regarding the July 6 Parade. There was discussion among the Town Council.

Motion was made Mayor Shorr seconded by Councilmember Danowski to approve 3050.00 dollars for the July 6 Parade; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

Town Council would seat as Parade Committee and there would be a meeting on June 10, 2019 at 4:00 p.m.

There was public comment by Ron Jarriel.

- Town Wide Speed Limits

Mayor Shorr commented on lowering speed limit on dirt roads. There was discussion among the Town Council.

There was public comment by Ron Jarriel.

- Volunteer- Vetting & Sign up

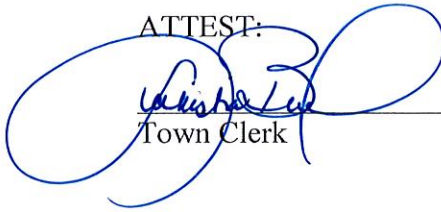
Mayor Shorr asked about to vetting & sign up volunteers. There was discussion among the Town Council.

**** Indicates items that were discuss on May 8, 2019.**

ADJOURNMENT

There being no further business the meeting was adjourned at 10:05 p.m.

ATTEST:


Town Clerk

APPROVED AS TO LEGAL FORM:

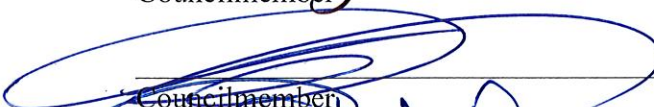

Town Attorney

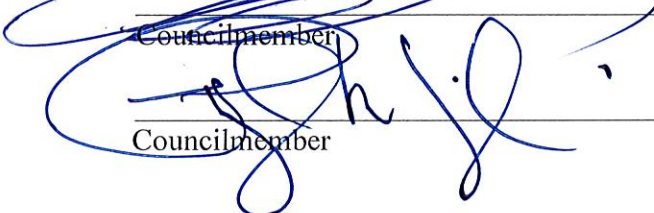
TOWN OF LOXAHATCHEE GROVES,
FLORIDA


Mayor


Vice Mayor


Councilmember


Councilmember


Councilmember