



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF COUNCIL MEETING
JULY 9, 2019**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance.

MOMENT OF SILENCE

ROLL CALL

Mayor Robert Shorr, Vice Mayor David DeMarios (absent), Councilmembers Laura Danowski, Lisa El-Ramey and Phillis Maniglia, Town Manager James Titcomb, Town Attorney Michael D. Circullo, Jr. and Town Clerk Lakisha Burch.

ADDITIONS/DELETIONS/MODIFICATIONS OF AGENDA

Councilmember Maniglia asked that items 7, 8, and 9 be pulled from the Consent Agenda to the August meeting and item 10 be pulled for discussion. Councilmember Danowski asked that item 12 be pulled from Consent Agenda for discussion and Councilmember El-Ramey asked that item 14 be pulled from Consent for discussion. Town Manager Titcomb asked that item 17 be pulled from Regular Agenda to the August meeting.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to pull items 7, 8, 9 and 17 from Consent Agenda and move to the August meeting and pull items 10,12 and 14 from Consent Agenda for discussion; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

The public is encouraged to offer comments on any non-agenda item. Generally, remarks by an individual will be limited to one time, up to three minutes or less. The Mayor or presiding officer has discretion to adjust the amount of time allocated.

There were public comments from Nancy Fried, Marge Hergoz, Ron Jarriel, Marianne Miles, Mary McNicholas, Virginia Standish and Owen Widen.

PUBLIC WORKS UPDATES (Town & District) – Larry Peters

In the absence of Public Works Director Larry Peters, Public Works backup information was in the Agenda Packet. Michael Capocefalo, Public Works Supervisor was in attendance to address any questions or concerns.

Councilmember Danowski stated that is the most information that has been received and she appreciated it.

Councilmember Maniglia stated that she met with Public Works Director Larry Peters and Town Manager Titcomb and she feels that our Public Works/Water District should not be mowing Town Hall lawn and ask that it be investigated and asked about the grader blades and hopefully it would get better. Mr. Capocefalo responded to Councilmember Maniglia's concern.

Councilmember El-Ramey asked about the grader that was leased. Mayor Shorr, Mr. Capocefalo and Town Manager Titcomb responded to Councilmember El-Ramey.

Councilmember Maniglia asked about the pump at D Road and Southern and the repair of it and purchasing of the motor. Mr. Capocefalo responded to Councilmember Maniglia's concern.

There was public comment from Ron Jarriel.

FINANCIAL UPDATE (Discussion of budget schedule and preliminary tax rates) – Francine Ramaglia

Francine Ramaglia, Assistant Town Manager presented a PowerPoint presentation to the Town Council on the budget schedule and preliminary tax rates. Town Manager Titcomb also explained the millage rate. Ms. Ramaglia also mentioned business tax receipts and putting the second addendum for the Solid Waste and Recycling Collection RFP. There was discussion among the Town Council, Town Attorney Shutt and Ms. Ramaglia.

REPORTS (Receive and File)

1. Advisory Committee Reports/Minutes (FAAC, ULDC, P&Z, RETGAG)

Anita Kane, Chair of the Finance Advisory & Audit Committee (FAAC) presented the item to the Town Council giving an update on the FAAC Committee. There was discussion among Town Council, Town Manager and Ms. Kane.

There were public comments made by Ron Jarriel and Todd McLendon.

2. Status Report - Keshavarz & Associates, Inc- Randy Wert Wertepny

There is a full status report is in the Agenda Packet. Town Manager Titcomb also spoke on this item. There was discussion among the Town Council and Town Manager Titcomb.

There were public comments by John Ryan and Virginia Standish.

3. Status Report – Geoffrey B. Sluggett & Associates – Mary McNicholas

Mary McNicholas from Geoffrey B. Sluggett & Associates presented the item to the Town Council giving update. The full status report is in the Agenda Packet. There was discussion among the Town Council and Ms. McNicholas.

The Town Council reached a consensus to have Ms. McNicholas bring back the necessary information and documentation that is needed to continue with grant.

4. Status Report – Municipal Technologies LLC – Steven Murray

Steven Murray from Municipal Technologies, LLC presented the item to Town Council giving an update on the website stating that project is moving forward, main site up and running will have real dates tomorrow, will email them to Mr. Titcomb to distribute to Town Council. He stated is also looking for pictures. There was discussion among the Town Council, Town Manager and Mr. Murray.

5. Status Report - Land Research Management, Inc. – James Fleishmann

James Fleishmann from Land Research Management, Inc. presented the items of to the Town Council. The full status report is in the Agenda Packet. There was discussion among Town Council, Town Manager, Town Attorney and Mr. Fleishmann.

6. Sheriff's (PBSO) Monthly Update Report – Lt. Craig Turner

Mayor Shorr thanked the Sheriff's department for their help regarding the July 6th Parade.

Lt. Craig Turner presented the monthly status report from the Palm Beach County Sheriff Office (PBSO) and updates to the Town Council. Lt. Turner also asked that residents try to keep their bill of sale and serial numbers on items that they purchase. He also gave out the no emergency line to call which is 561-688-3400. The full status report is in the Agenda Packet. There was discussion among the Town Council and Lt. Turner. Town Manager Titcomb gave kudos to the Sheriff's department on their continued help on behind the scene issues.

CONSENT AGENDA

7. Minutes from May 7, 2019 Town Council Meeting. **Pulled from Consent to August meeting**
8. Minutes from June 4, 2019 Town Council Meeting. **Pulled from Consent to August meeting**
9. Minutes from June 18, 2019 Town Council Workshop. **Pulled from Consent to August meeting**
10. Approval of Purchases in Accordance with Ordinance 2008-09 & Resolution No. 2019-36. **Pulled from Consent for Discussion**

Councilmember Maniglia commented on the road that was done, has an issue with because she doesn't see it having an issue and maybe the sum of 25000.00 should be dropped, just doesn't see

the emergency. Councilmember El-Ramey also commented on Councilmember Maniglia's concerns. There was discussion among Town Council and Town Manager.

There were public comments made by Ron Jarriel and John Ryan.

Motion was made by Councilmember Danowski seconded by Councilmember El-Ramey to approve and authorize payment to Hardrives for the paving of the above noted section on Folsom Road; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

11. Resolution No. 2019-DD08 establishing the District's preliminary Road & Drainage non-ad valorem assessment rate for the fiscal year beginning October 1, 2019 proposed at \$200/unit which is the same rate as for FY 2019, the current year.

12. Resolution No. 2019-DD09 establishing the District's preliminary OGEM debt non-ad valorem assessment rates for the fiscal year beginning October 1, 2019 proposed as follows: \$ 98.75/unit North A; \$102.45/unit North C; \$162.65/unit South C; \$113.59/unit North D; \$627.16/unit UDI, all of which are based on the debt service schedule set forth by the bank. **Pulled from Consent for Discussion**

Francine Ramaglia, Assistant Town Manager presented the item to the Town Council. There was discussion among Town Council and Town Staff.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to approve Resolution No. 2019-DD09 establishing the District's preliminary OGEM debt non-ad valorem assessment rates for the fiscal year beginning October 1, 2019 proposed as follows: : \$ 98.75/unit North A; \$102.45/unit North C; \$162.65/unit South C; \$113.59/unit North D; \$627.16/unit UDI, all of which are based on the debt service schedule set forth by the bank; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

13. Resolution No. 2019-38 establishing the Town's preliminary ad valorem millage rate of 3 mills for Truth-in-Millage ("TRIM") purposes for the fiscal year beginning October 1, 2019 proposed at 3 mills which is the same rate as for FY 2019, the current year.

14. Resolution No. 2019-39 establishing the Town's preliminary non-ad valorem assessment rate for Solid Waste Collection and Recycling Services for the fiscal year beginning October 1, 2019 proposed at \$450/unit for residential curbside service which is the same rate as for FY 2019, the current year. **Pulled from Consent for Discussion**

Councilmember El-Ramey commented on her meeting with Town Manager and with Solid Waste and then stated her concern which is not to have a resident pay more than what it is costing the Town. There was discussion among Town Council and Town Attorney.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to approve Resolution No. 2019-39 establishing the Town's preliminary no-ad valorem assessment rate for Solid Waste Collection and Recycling Services for the fiscal year

beginning October 1, 2019 proposed at 450.00/unit for residential curbside service (the same rated as for FY 19, the current year); it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to amend pull items 7, 8, 9 and 17 from Consent Agenda and move to the August meeting and pull items 10, 12 and 14 from Consent Agenda for discussion; to pull items 7, 8, 9 and 17 from Consent Agenda and move to them to the August meeting and pull items 10, 12 and 14 from Consent Agenda for discussion and approving item 11 and 13 on Consent Agenda; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

PUBLIC HEARING

15. First Reading Ordinance No. 2019-04 designating the Planning and Zoning Board as the Town's Local Planning Agency pursuant to section 163.3174 Florida Statutes, amending section 2 of Ordinance No. 2018-03.

Town Attorney Shutt read Ordinance No. 2019-04 into read.

Councilmember Danowski asked for clarification in the difference and meaning regarding the Local Planning Agency (LPA) and Lead Agency Partner (LAP). Mr. Fleishmann responded to Councilmember Danowski question by stating that the Local Planning Agency (LPA) relates to what entity in Town reviews future land plan amendments and Lead Agency Partner (LAP) relates to grants. Mayor Shorr presented the item. Mr. Fleishmann explained why the changes has been asked by the Planning Zoning Board. There was discussion among the Town Council and Mr. Fleishmann.

Motion was made by Councilmember Danowski seconded by Mayor Shorr to approve on First Reading Ordinance No. 2019-04 designating the Planning and Zoning Board as the Town's Local Planning Agency pursuant to section 163.3174 Florida Statutes, amending section 2 of Ordinance No. 2018-03; it was voted as follows: Ayes: Mayor Shorr and Councilmember Danowski. Nyes: Councilmember El-Ramey and Maniglia. Motion was 2-2 a no action.

Town Council reached a consensus for Mr. Fleishmann bring back at the next regular meeting the pro and cons of the PZB becoming the Local Planning Agency (LPA).

16. Second Reading Ordinance 2019-03 revising of the Article 87 Native Tree Preservation and Invasive Exotics Removal of the Unified Land Development Code (ULDC).

Town Attorney Shutt read Ordinance No. 2019-03 revising of the Article 87 Native Tree Preservation and Invasive Exotics Removal of the Unified Land Development Code (ULDC). Mr. Fleishmann presented the item to Town Council.

Councilmember El-Ramey asked why the 5-year requirement was taken out, Mr. Fleishmann responded to her question. Councilmember Maniglia asked does the Town sign off on Certificate

of Occupancy (CO) on residential, maybe that should be changed and would like to see the Town sign off on CO. There was discussion among Town Council and Mr. Fleishmann.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to approve on Second Reading Ordinance 2019-03 revising of the Article 87 Native Tree Preservation and Invasive Removal of the Unified Land Development Code (ULDC) with changes; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

There were public comments by the following Ron Jarriel, Ruth Manor, Mike Mend, Mary McNicholas, Marianne Miles, Jo Siciliano and Geoffrey Sluggett.

Meeting was recessed at 10:35 p.m. and will reconvene at 6:00 p.m. on July 10, 2019.

Meeting was reconvened at 6:00 p.m. on July 10, 2019

ROLLCALL

Mayor Robert Shorr, Vice Mayor David DeMarios (absent), Councilmembers Laura Danowski, Lisa El-Ramey and Phillis Maniglia, Town Manager James Titcomb, Town Attorney Michael D. Circullo, Jr. and Town Clerk Lakisha Burch.

REGULAR AGENDA

17. Resolution No. 2019-40 appointing Nancy Fried as voting members of the Roadway, Equestrian, Trails and Greenway Advisory Committee (RETGAC). **Pulled from Agenda to August Meeting**

18. Resolution No. 2019-41 Revision of Town Resolution 2015-04 defining RETAG Advisory Committee duties and meetings. **

Councilmember Maniglia commented on the changes that were made to the Resolution.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to approve Resolution No. 2019-41 revision of Town Resolution 2015-04 defining Road, Equestrian Trails and Greenway Advisory Committee (RETAG) duties and meetings; it was votes as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

James Fleishmann, Town's Planning Consultant stated that at the last's month Town Council meeting, Town Council gave direction for RETAG to come up with some priorities of things that should be address. Mr. Fleishmann was updating Town Council that RETAG has not meet since the last Town Council meeting.

19. Resolution No. 2019-42 supporting partnership for the 2020 Census with the United States Census Bureau and creating a Complete Count Committee for the Town. **

Francine Ramaglia, Assistant Town Manager presented the item to Town Council. Mayor Shorr made mentioned to the Census flyer and Councilmember Maniglia asked for some to pass out to the community. There were continued discussion among the Town Council.

Motion was made by Councilmember Maniglia seconded by Councilmember El-Ramey to approve Resolution No. 2019-42 to partner with the U.S. Census Bureau and to establish a Complete Count Committee for the 2020 Census; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

There was public comment by Mary McNicholas.

TOWN STAFF REPORTS

20. Town Manager Report **

Town Manager Titcomb presented the item to the Town Council. Town Manager Titcomb asked for clarification for the next workshop/special meeting. He mentioned all seven that has been asked to discuss but after discussion among Town Council stated the three items to be at the next Town Council Workshop/Special Meeting would be: Mary McNicholas' item, Budget Hearing and Solid Waste Ordinance.

The Town Council reached a consensus to have all workshops that are scheduled for the reminder of the year be advertised as Workshop/Special Meetings.

The Town Council reached a consensus to have staff bring back current code regarding RVs/Code Enforcement to the August 6, 2019 meeting.

Town Manager Titcomb also gave an update on the Workforce: Town Staffing. The PowerPoint presentation is available in the Town Clerk's Office. There was discussion among the Town Council and Town Staff.

The Town Council reached a consensus to bring money module (historical data (3years)) to Budget Workshop on the July 23rd Town Council Workshop/Special Meeting.

There were public comments by the following: Simon Fernandez, John Ryan and Virginia Standish.

21. Town Attorney Report **

Town Attorney Brian Shutt presented the item to the Town Council by presenting the Interim Town Attorney's monthly bill. There was discussion among the Town Council.

Councilmember El-Ramey asked about shooting around live stock. Mayor Shorr commented on the Noise Ordinance. Town Attorney Shutt responded to Councilmember El-Ramey and Mayor Shorr's concerns.

Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to approve the invoice # 17112 from Torcivia, Donlon, Goddeau & Ansay, P.A.; it was voted as

follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.

TOWN COUNCILMEMBER REPORTS

22. Councilmember Danowski requested discussion items: **

- Parade Recap

Councilmember Danowski stated that she would allow the Mayor to speak more on this item.

- Royal Palm Beach Anniversary Gift

Councilmember Danowski stated that she would like to do something to recognize the Village of Royal Palm Beach on their 60th Anniversary. A Proclamation was suggested.

- Legislative Priorities/Water Projects

Councilmember Danowski stated that the Town should focus on water issues and that our drainage comes first.

23. Councilmember DeMarois requested discussion items: **

24. Councilmember El Ramey requested discussion items: **

Councilmember El-Ramey commented on the following: Thanked the Village of Wellington for being willing to act as our Lead Agency Partner (LPA), she is looking for people who would like to work on the new Resident Packet, thanked Councilmember Maniglia for the signs regarding Fireworks, stolen garage cans and appointing Paul Coleman to RETAG committee.

25. Councilmember Maniglia requested discussion items: **

- Planning Workshop for Southern and Okeechobee
- Various Topics (see attached email)

Councilmember Maniglia spoke about planning a workshop to discuss the vision for Southern and Okeechobee, see also spoke on the topics from the attached email.

26. Councilmember Shorr requested discussion items: **

- Town Meet and Greet – “Coffee with a Cop”
- Public Lobby Terminal
- Charter Review Committee
- PBSO Civil Ticketing
- Key Access Policy - Public Space

Mayor Shorr commented on Town Council having a key to access public space. There was discussion among the Town Council. There was a consensus for staff to bring back some policy regarding Rental fee and Key access.

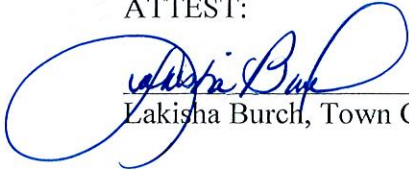
**** Indicates items that were discuss on July 10, 2019.**

ADJOURNMENT

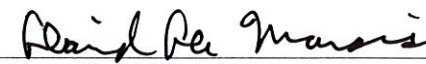
There being no further business the meeting adjourned at 9:35 p.m.

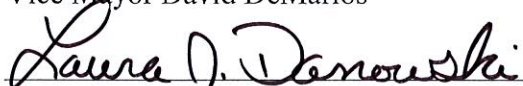
**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:


Lakisha Burch, Town Clerk

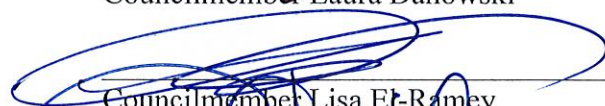

Mayor Robert Shorr

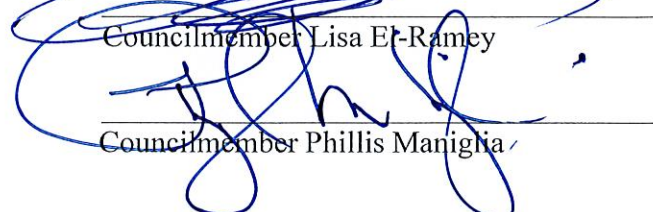

Vice Mayor David DeMarios


Councilmember Laura Danowski

APPROVED AS TO LEGAL FORM:


R. Brian Shutt, Town Attorney


Councilmember Lisa El-Ramey


Councilmember Phillis Maniglia

