



**TOWN OF LOXAHATCHEE GROVES  
TOWN COUNCIL MINUTES OF COUNCIL MEETING  
JANUARY 7, 2020**

*Meeting audio available in Town Clerk's Office*

**CALL TO ORDER**

Mayor Shorr called the meeting to order at 7:03 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Shorr led the Pledge of Allegiance.

**MOMENT OF SILENCE**

**ROLL CALL**

Mayor Robert Shorr, Vice Mayor David DeMarios, Councilmembers Laura Danowski, Lisa El-Ramey and Phillis Maniglia, Town Manager James Titcomb, Town Attorney R. Brian Shutt and Town Clerk Lakisha Burch.

**ADDITONS/DELETIONS/MODIFICATIONS OF AGENDA**

Councilmember Danowski asked if item 6 could be moved and discussed ahead of item 4.

**Motion was made by Councilmember Danowski seconded by Councilmember Maniglia to approve the modifications of the agenda by moving item 6 to be discussed ahead of item 4; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor David DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.**

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

The public is encouraged to offer comments on any non-agenda item. Generally, remarks by an individual will be limited to one time, up to three minutes or less. The Mayor or presiding officer has discretion to adjust the amount of time allocated.

There was public comment made by Ron Jarriel.

Town Manager Titcomb mentioned that the revision of the Purchasing Policy is scheduled to go before the Finance Advisory & Audit Committee (FAAC) this month and should be before Town Council by the February's meeting. Councilmember Maniglia stated that she asked for some information regarding the equipment that is in the yard and cost. She would like it all at one time and not in bits and pieces for the next meeting.

**CONSENT AGENDA**

1. Approval of November Meeting Minutes
  - a. August 6, 2019 Town Council Regular Meeting
  - b. November 1, 2019 Town Council Special Meeting
  - c. December 3, 2019 Resident Community Workshop
  - d. December 3, 2019 Town Council Regular Meeting
2. Renewal Extension of the Geoffrey B. Sluggett & Associates Legislative Lobbyist & Consulting Contract

**Motion was made by Councilmember Danowski seconded by Councilmember Maniglia to approve the Consent Agenda; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.**

**PUBLIC HEARING- QUASI JUDICIAL**

3. Second Reading of Ordinance No. 2019-08- Groves Town Center PUD/Site Plan Requested Modifications

Town Attorney Shutt read Ordinance No. 2019-08 into the record. He also swore in all the participants that would be speaking on the item.

Matt Burnes addressed the Town Council stating changes that were made at the suggestion of Town Council at the last meeting. Bradley Miller of Miller Land Planning presented a PowerPoint presentation also addressing the Town Council along with Randy Wertepny also addressed the Town Council.

Councilmember Maniglia asked how accurate the overlay of your project over the map is. Mr. Miller responded as accurate as the Palm Beach County Property Appraisal. Councilmember Danowski asked about the lavender shading of the map. Mr. Miller explained the color code of the map.

Mayor Shorr asked about missing documents and Town Clerk Burch responded.

Councilmember El-Ramey asked Mr. Wertepny could he explained how it interacts with Collecting Canal. Mr. Wertepny responded to Councilmember El-Ramey's question. There was discussion among Councilmember El-Ramey and Mr. Wertepny.

Councilmember Danowski asked is having the water surface management area going to work in favor when EMNDS comes in and is this a good thing also who is going to widen the canal and pay for it. Mr. Wertepny responded to Councilmember Danowski's questions. Vice Mayor DeMarios asked is it Town wide. There was discussion among Town Council and Mr. Wertepny.

Councilmember Maniglia commented on leaving the wetlands in our Town and leaving the vegetation. She also stated about the widening of the canals. Mr. Wertepny responded to her concerns. Councilmember Maniglia also asked about hitching trails. There was more discussion among the Town Council and Mr. Miller. Mr. Barnes also addressed the Town Council on additions. Mary McNicholas lobbyist for the Town of Loxahatchee Groves also addressed the Town Council regarding this point.

Mr. James Fleishmann, Town Planning Consultant addressed the Town Council with the administration portion of this item.

**Motion was made by Councilmember Maniglia seconded by Councilmember Danowski to approve Ordinance No. 2019-08 on Second Reading Groves Town Center Conditions of Approval adding condition made by Town Council; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor DeMarios, Councilmembers Danowski, El-Ramey and Maniglia. Motion passed unanimously.**

**REGULAR AGENDA**

4. Approval of Public Works Projects – B Road **(moved to be heard before item 4)**

5. Approval of Settlement with Underwood Management Services Group, LLC. (UMSG)

Lora Donlon from Torcivia, Donlon, Goddeau & Ansay, P.A. presented the item to the Town Council regarding the settlement with Underwood Management Services Group, LLC (UMSG).

There were public comments made by the following: Ron Jarriel and John Ryan.

**Motion was made by Councilmember Danowski seconded by Councilmember Maniglia to approve the proposed Settlement Agreement and take action regarding same and, direct staff to make payment in accordance with the deadlines within the settlement agreement; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Danowski, El-Ramey and Maniglia. Nay: Vice Mayor DeMarios. Motion passed 4-1.**

6. Approval of the Town Personnel Policies & Procedures Manual (PPM) 2020

Town Manager Titcomb presented the item to the Town Council.

**Town Councilmembers Comments**

**Town Staff Comments**

**Adjournment**

There being no further business meeting was adjourned at 12:03 a.m.

**TOWN OF LOXAHATCHEE GROVES,  
FLORIDA**

ATTEST:

\_\_\_\_\_  
Mayor Robert Shorr

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Lakisha Burch, Town Clerk

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Vice Mayor David DeMarios

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Councilmember Laura Danowski

APPROVED AS TO LEGAL FORM:

Councilmember Lisa El-Ramey

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R. Brian Shutt, Town Attorney

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Councilmember Phillis Maniglia



**TOWN OF LOXAHATCHEE GROVES  
TOWN COUNCIL MINUTES OF RESIDENT MEETING  
JANUARY 7, 2020**

*Meeting audio available in Town Clerk's Office*

**CALL TO ORDER**

Mayor Shorr called the meeting to order at 6:00 p.m.

**PRESENTATION**

Mayor Shorr asked Town Manager Titcomb if the live streaming started at 6:00 or 7:00 p.m. Town Clerk Burch responded that live streaming starts at 7:00 p.m. for the Town Council Regular Meetings.

Vice Mayor DeMarios asked Town Attorney Shutt was this meeting noticed publicly and if so, why is it not being live streamed. Town Clerk Burch responded that the meeting was noticed publicly and Town Manager Titcomb responded because of previous decision we were told only to live stream the actual Town Council meeting because of the cost that associated with transcribing them in live time.

Kevin Knutson representing Envisio, Inc. presented a PowerPoint presentation giving an update of the results from the September 21, 2019 visioning session that was held at Palm Beach State Community College. Mr. Knutson gave direction for Town Council and staff to move forward and accomplish some of the goals that have been set and then he opened the discussion up for questions.

Councilmember Danowski asked Mr. Knutson did he find it is easy to quantify the information that was given and able to interpret what was given and asked what data that was find typical for a young town. Mr. Knutson responded stating that he has been doing this for 30 years and stated that the age of town doesn't matter as much as the circumstance of the town.

Councilmember Maniglia stated that she wanted to stay on task and keep on top of this and keep the momentum. She also asked about making motions.

Councilmember Danowski asked does it help or hinders to keep bringing in residents' input as Council continue to move through this. Mr. Knutson stated that it is important to get residents' input if it is given but when you starting to make discussion take in consideration what has been given by resident to make sound decisions.

Mayor Shorr asked how to start defining what is of importance and how to move forward. Mr. Knutson responded. Town Manager Titcomb also responded and commented on this topic. There

was discussion among the Town Council. Mayor Shorr asked should this be discussed at the next workshop.

Councilmember Maniglia commented about Okeechobee Blvd. and asked should a project be picked and focus on that being accomplished. Mr. Knutson responded to Councilmember Maniglia's question and concern. There was continued discussion between Councilmember Maniglia. Councilmember Danowski and Vice Mayor DeMarios also commented on this issue.

Councilmember El-Ramey also expressed her thoughts and concerns. There continued to be discussion among the Town Council. Mr. Fleishmann made comment regarding the grant that was received by the State. Town Manager Titcomb asked that if Town Council is in consensus then maybe at February workshop this topic maybe discussed. There was discussion among the Town Council and Town Manager Titcomb.

Mayor Shorr thanked Mr. Knutson and Councilmember Danowski on their work during the visioning session.

Councilmember Danowski asked about Coastal regarding mixing of recycling and trash, and other different issues. Ms. Ramaglia, Asst. Town Manager responded to Councilmember Danowski's question and concern. Town Manager Titcomb also commented on this topic. There was discussion among the Town Council regarding this matter.

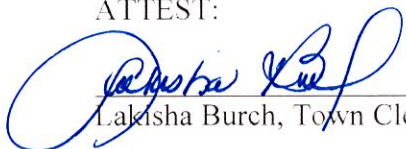
There were public comments made by the following: Simon Fernandez, Marge Herzog, Ron Jarriel, Marianne Miles and John Ryan.

#### **Adjournment**

There being no further business meeting was adjourned at 6:54 p.m.

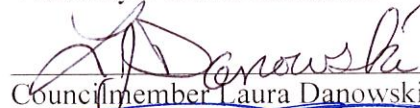
**TOWN OF LOXAHATCHEE GROVES,  
FLORIDA**

ATTEST:

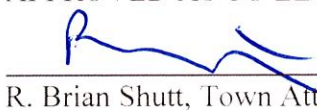
  
Lakisha Burch, Town Clerk

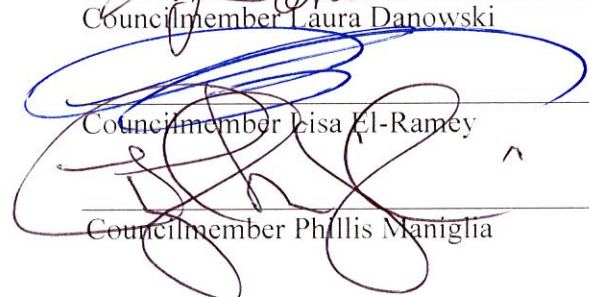
  
Mayor Robert Shorr

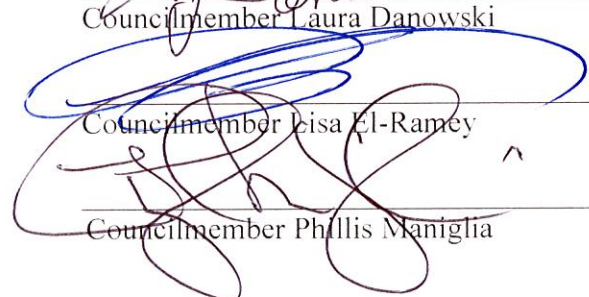
Vice Mayor David DeMarios

  
Councilmember Laura Danowski

APPROVED AS TO LEGAL FORM:

  
R. Brian Shutt, Town Attorney

  
Councilmember Lisa El-Ramey

  
Councilmember Phillis Maniglia