



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF REGULAR MEETING
May 18, 2021**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Shorr led a prayer.

ROLL CALL

Mayor Robert Shorr, Vice Mayor Laura Danowski, Councilmembers Phillis Maniglia, Marianne Miles and Margaret Herzog, Town Manager James Titcomb, Town Attorney Elizabeth Lenihan, Esq., Public Works Director Larry Peters, and Town Clerk Lakisha Burch.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA

Town Manager Titcomb stated that item A had been added to the agenda and the original agenda had been amended. Vice Mayor Danowski asked if item 8 could be pulled from the agenda.

Motion was made by Councilmember Herzog seconded by Vice Mayor Danowski to approve the agenda as amended with item A added and item # 8 removed; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There was public comment made by Anita Kane, Chair of the Finance Audit and Advisory Committee (FAAC) giving an update from the committee.

PROCLAMATIONS & PRESENTATIONS

A. American Legion National Poppy Day Proclamation – Sponsor Councilmember Herzog
Councilmember Herzog read the proclamation into the record observing May 28, 2021, as American Legion National Poppy Day.

CONSENT AGENDA

1. C-Road Culvert Repair/Replacement Project (3 Bids).

Councilmember Maniglia asked if this item could be pulled from the Consent Agenda for discussion.

Councilmember Maniglia asked for clarification regarding this item.

Larry Peters, Director of Public Works presented the following to Town Council for discussion. Mr. Peters stated that at the April 20, 2021, Town Council meeting, staff presented three quotes, from contractors, for replacing the existing, and/or installing a new, culvert at C Road and Collecting Canal. Council directed staff to obtain three quotes for replacing the existing, and quotes for "Slip-lining" the existing culvert, in lieu of replacement. After meeting with a "Slip-lining" Contractor, it was determined that the existing 60" culvert was in such failing condition, slip lining was not an option.

Councilmember Miles commented a bridge joining Collecting Canal to the plaza.

There was discussion among Town Council and Mr. Peters.

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to pull item #1 C-Road Culvert Repair/Replacement Project; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

There were public comments by Todd McLendon and Paul Coleman.

Motion was made by Councilmember Miles seconded by Vice Mayor Danowski to approve a purchase order to D. S. Eakins, Construction Corporation, to provide all labor and materials for replacing the existing 60" CAP with 80 LF of 60" CAP at C Canal and Collecting Canal, to include Rip Rap Rubble Canal lining on North end around mitered pipe end, FDOT Sand Cement End wall on South end, Fine grade, install sod and restore roadway; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

REGULAR AGENDA

2. Building Official & Related Services "Turnkey" Contract Proposal Presentations:

- a. Safe-Built Services
- b. CAP Government Services

Town Manager Titcomb presented the item to the Town Council stating that we have been successfully implementing a series of locally pre-vetted and bid government ("piggy-back") contracts to provide convenience and pre-valued pricing for the Town's ongoing needs for critical services, improvements, maintenance, and operations throughout the town.

All town selected contracts for services, pre-vetted and publicly awarded by other qualifying governmental agencies, are thoroughly reviewed for standard terms and language by the Town Attorney for legal sufficiency. Final contract documents, inclusive of all terms, pricing and scope of services are brought back to council in final form for legislative action to adopt.

Two qualified “Certified Building Official (CBO) & Related Services” companies, along with their pre-awarded compatible service contracts are attached for review, consideration, and discussion. Upon final selection of a service provider, a Town Resolution will be generated to authorize the selected contract for adopting, form and format compatible with purchasing code.

Robin Verse, Account Manager and John Stone, Building Official for Calvin, Giordano & Associates, Inc., a SAFEbuilt Company presented to the Town Council.

Councilmember Herzog asked what services will be provided and what is the speed of turnaround. Ms. Verse responded Code Enforcement 3 days for 8 hours, Building Official 3 days and Permit Tech. 5 days for 8 hours.

Councilmember Miles asked if this is not about the money but asked why they should be chosen.

Vice Mayor Danowski asked what a permit tech does for 8 hours five hours a day. Ms. Verse responded to Vice Mayor Danowski.

Councilmember Maniglia made the comment that there are a lot of building permitting going on at this moment.

Mayor Shorr asked about the staffing-replacing of staff and what financial impact will this have. Ms. Verse responded.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to move forward with Safe-Built Services brining back and executed agreement with an implementation process of the transition; it was voted as follows: Ayes: Mavor Shorr, Councilmembers Herzog, Maniglia and Miles. Nye: Vice Mayor Danowski. Motion passed 4-1.

3. Cross Jurisdictional Access Ordinance – First Reading ORDINANCE NO. 2021-04.

There were public comments by Paul Coleman and Cassie Suchy.

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to approve on first reading of Ordinance No. 2021-04 amending section 100-400 “private ingress/egress, arrangements” of Article 100 “Access standards and subdivision” of part IV “Parking and loading, access and subdivision, sight distance” of its Unified Land Development Code to provide for a prohibition on private ingress/egress arrangements providing access to and from areas outside the Town with Town Attorney changes which include adding changes to 100-040 by adding a sentence in number (2) and deleting number (10); it was voted as follows: Ayes: Mavor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

4. Updates on Acquisition of Easements (multi-use, utility, and construction) – Attorney.

Town Attorney Lenihan stated that Council had requested the Town Attorney prepare several multi-use easement document(s) that would include a variety of uses. The Town also has other

easements such as utility easements and single purpose easements such as the drainage easements prepared for the catch basing project (which include necessary as-builts and surveys to be accepted by council and recorded).

There were public comments by John Ryan and Cassie Suchy.

Motion was Councilmember Maniglia seconded by Councilmember Herzog to approve the Multi-Use Trail with corrections made by Town Attorney and Roadway/Drainage/Utility Easement Agreements; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

5. Discussion on identification of Rights-Of-Way (ROW), existing easements, and other dedications (public footprint) within the Town.

There was public comment by John Ryan.

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia to extend the meeting to 10:00 p.m.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

Staff stated that more information would be brought back to Town Council for further discussion regarding roadway easements.

6. Discussion on Town Roadways Master Plan including Classifications, Town Roadway Section Standards; Prioritization and Cost Sharing, including neighborhood/area specific assessments and Bond Financing Options.

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia to extend the meeting to 10:30 p.m.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

There were public comments made by the following John Ryan and Cassie Suchy.

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia to extend the meeting to 11:00 p.m.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

There was a consensus made by Town Council to bring back the following: amend Cost Sharing Resolution, assessment options, road way standard look @ each road and prioritization list starting with Phase 1 of maintenance road maps.

7. Road Paving Estimates offered for other Road Segments.

Town Manager Titcomb presented the item to the Town Council stating that Council had previously directed staff to seek contractors to perform road repairs for the 12 miles of OGEM roadways in need of repair, reconstruction, and/or sealing. At its April 20th meeting, Council approved a demonstration project for North A Road with Harddrives. While reviewing proposals for A Road, staff was told that several of the contractors' pricing was also generally applicable to C & D Roads, the goal was to develop a program for OGEM repair using A Road North from Okceehobee to North Road as a demonstration project including replacement of speed humps with speed tables; thermal striping; and perhaps a sloped 2-foot 6-inch shoulder to protect the edge. Harddrives is currently scheduled to begin its work on Monday, May 24th.

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to extend the meeting to 11:30 p.m.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

There was public comment by Cassie Suchy.

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to approve the C Road project proposal for 378,198.00 provided funds are available the next project to be done after A Road is completed using the Hardrives, Inc.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski and Councilmember Maniglia. Nyes: Councilmembers Herzog and Miles. Motion passed 3-2.

There was consensus by Town Council to come back with quotes for B Road.

8. Road Rock Replenishment and Drainage projects proposed on South E Road. - **Pulled from Agenda.**

TOWN COUNCILMEMBER COMMENTS

Phillis Maniglia (Seat 1)

- July 4th event

Motion was made by Councilmember Maniglia seconded by Mayor Shorr to have a Town wide clean-up and bar-b-que on July 3rd, no cost to the Town all items received will be donations; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

- Stated a lot was done tonight regarding Code Enforcement.
- Tonight's meeting was good.

Laura Danowski (Seat 2)

- Asked for the status of Heavy Traffic Report (Simmons & White)
- Asked about PUSH notification to residents.
- Spoke about bringing back Community Workshop before regular Town Council Meeting (Town Council came to a consensus to implement this at the June 1st Town Council Meeting)

Marianne Miles (Seat 3)

- Stated she is glad we are moving forward with paving.

Marge Herzog (Seat 5)

- Eagle Scout will be presenting at the Landowners Meeting on May 27th.
- Asked about message be placed on A Road regarding upcoming road work.
- Feels Town is spending money to fast.

Mayor Robert Shorr (Seat 4)

- Spoke about how Proclamations are handled.
- Asked Town Clerk to forward Town Council Rules.

TOWN STAFF COMMENTS

Town Manager

- Council discussion for “pre-planning” Agenda meetings, format & schedule.
- Vacation Notice: The Town Manager will be Out of Area, June 25th – July 5th.
- (the ATM will be assigned Acting Manager in my absence.)
- Gave KUDOS to Town Council regarding the cooperation during the meeting.

Assistant Town Manager

Town Attorney

- Update regarding posting of Building Permits

Public Works Director

No comment

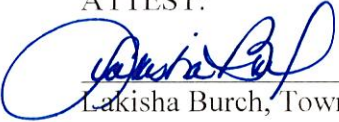
Town Clerk

- Gave update on Town of Loxahatchee Groves Scholarship
- Update on Dress for Success

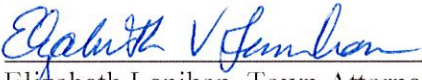
ADJOURNMENT

There being no further business meeting was adjourned at 11:35 p.m.

ATTEST:


Lakisha Burch, Town Clerk

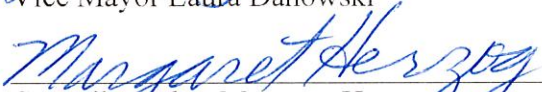
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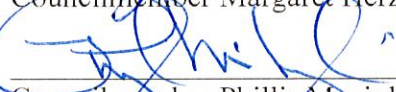

Elizabeth Lenihan, Town Attorney

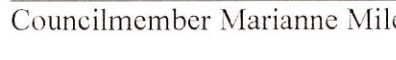
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