



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF COMMUNITY RESIDENT WORKSHOP
JUNE 1, 2021**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called meeting to order at 6:00 p.m.

COMMENTS FROM THE PUBLIC

Virginia Standish

- Confused about the different types of meetings.

Todd McLendon

- Take roads off gas tax roll.

There was a consensus from the Town Council in support of removing private roads off gas tax roll.

Town Attorney Lenihan stated she will come back with more information regarding changing public-maintained roads to private.

- Is commercial supported by Town Council.

Katie Lakeman

- North C Road- no berm.

John Ryan

- A Road, berm needs to be reinstalled.

Jai Subammya

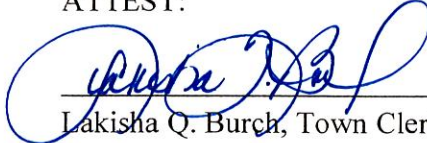
- Taking of land, illegally.
- C Road is dangerous.

Ken Johnson

- Canals
- Blocking on Collecting Road
- Culvert at B & Collecting Canal Road

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:


Lakisha Q. Burch, Town Clerk

APPROVED AS TO LEGAL FORM:


Office of the Town Attorney


Mayor Robert Shorr


Vice Mayor Laura Danowski


Council Member Marge Herzog


Council Member Maryann Miles


Council Member Phillis Maniglia



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF COUNCIL MEETING
JUNE 1, 2021**

Meeting audio available in Town Clerk's Office

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Shorr called meeting to order at 7:11 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Shorr led a prayer.

ROLL CALL

Mayor Robert Shorr, Vice Mayor Laura Danowski, Councilmembers Phillis Maniglia, Marianne Miles and Margaret Herzog, Town Manager James Titcomb, Asst. Town Manager Francine Ramaglia, Town Attorney Elizabeth Lenihan, Esq., Public Works Director Larry Peters, and Town Clerk Lakisha Burch.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA

Town Manager Titcomb stated that the representative from Dress for Success would be presenting via Zoom.

Vice Mayor Danowski stated that Mr. Raflowitz first name should be changed to Brett instead of Bill in Ordinance No. 2021-04 heading.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There was public comment made by Frank Schiola.

PRESENTATION AND PROCLAMATION

1. Assistant Executive Director Pat Stidham of Dress for Success Palm Beaches. (15 minutes)

At the May 4th Town Council Regular Meeting, Vice Mayor Danowski asked Town Clerk Burch to assist with her Dress for Success initiative. Vice Mayor Danowski and Town Clerk Burch met and decide to have a clothing drive. The date for the collection of the clothes will be from June 1st through the 14th at Town Hall from the hours of 9:00 a.m. to 4:00 p.m. We will be accepting new and/or slightly used business attire, shoes, and handbags. The clothes collected will be delivered to the Dress for Success boutique in Belle Glade on June 16th at noon.

Dress for Success Palm Beaches is a part of a global organization with nearly 150 affiliates in 25 countries. Since opening our doors in 2010, they have grown exponentially and have served over 5000 women in the Palm Beaches. With a poverty rate for women in our area that hovers near 20 percent, our services are requested regularly from over 100 partner referral agencies.

Dress for Success Palm Beaches believes every woman has the right to realize her full potential and achieve financial independence in a more egalitarian world. We believe that with the proper education, tools, and action this world is possible. Their purpose is to offer long-lasting solutions that enable women to break the cycle of poverty. Their vision is a world where women do not live in poverty. We strive for a world where all women are financially independent, are treated with dignity and respect and are directly impacting their lives and those of their families. We aspire to a world that fully harnesses the power of women and recognizes their role in economic sustainability. By supporting each other, we can reach a greater number of women and make our vision a reality.

Dress for Success Palm Beaches is an ever-expanding network of affiliates who work together with referral agencies, volunteers, and companies across the world to make a real impact in women's lives. By supporting each other, we can reach a greater number of women and make our vision a reality.

Bianca Montalvo, Office Administrator from Dress for Success Palm Beaches presented a PowerPoint presentation informing Town Council about the Dress for Success program. This is an initiative of Vice Mayor Danowski to help collect business attire for the new Dress for Success Palm Beaches location in Belle Glade, Florida.

PUBLIC HEARING

2. Approval of Ordinance No. 2021- 03 on second reading authorizing the following to be regular members of the Planning Zoning Board and two (2) alternate members.

Town Clerk Burch presented the item to Town Council seeking approval on second reading of Ordinance No. 2021-03 authorizing the following: William Bell, William Ford, Neil O'Neil III, Matthew Otero and Brett Rflowitz as regular members of the Planning and Zoning Board and two (2) alternate members. Town Clerk Burch recommended that Town Council approve on second reading Ordinance No. 2021-03 the Planning and Zoning Slate and LPA appointments and appoint two alternate members.

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to approve Ordinance No. 2021-03 on second reading authorizing the following: William Bell, William Ford, Neil O'Neil III, Matthew Otero and Brett Rafterwitz as regular members of the Planning and Zoning Board and two (2) alternate members; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

REGULAR AGENDA

3. Discussion and Approval of Resolution No.2021-26 Town of Loxahatchee Groves' Scholarship.

Town Attorney Lenihan presented the item stating that in 2018, by Resolution No. 2018-12, the Town established the Loxahatchee Groves Scholarship Fund Committee to provide scholarships to Loxahatchee Groves students from surplus funds remaining from the Palm Beach League of Cities luncheon, which had been hosted by the Town. The Committee was tasked with developing a scholarship program, including application and eligibility criteria, promoting the program, and appointing a Subcommittee to review the applications and recommend award thereof to the Town Council. The Committee was automatically sunset after the award of scholarships, unless extended by adoption of a Resolution by the Town Council. Town Attorney Lenihan recommends that Town Council seeking approval of Resolution No. 2021-26, approval to revised Scholarship application and flyer to extend deadline date to June 4th and draft a policy for accepting donations for the Scholarship Fund.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve Resolution No. 2021-26 providing for the re-creation of the "Loxahatchee Groves Scholarship Fund Committee" to develop the program for awarding the scholarships and to appoint a subcommittee of qualified individuals to recommend awards of scholarships to the town council; providing for duties of the committee; providing for the appointment of an award selection subcommittee; providing for compliance with Florida's Sunshine Law and Public Records Law; providing for procedural matters of the committee; appointing the members of the committee; providing for sunseting of the committee; providing for severability, conflict, and an effective date; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

4. Discussion of Easement (Multi-Use Trail/Roadway Drainage & Utility) Protocol.

Town Attorney Lenihan presented to Town Council that at stating seeking at its May 4 and 18, 2021 meetings, the Town Council approved, respectively, final drafts of the Roadway/Drainage/Utility Easement and the Multi-Use Trail Easement forms. At its May 18, 2021, meeting, the Town Council also discussed the Town's roadway "footprint", the effects of

Section 95.361, Florida Statutes, on the roadway “footprint”, the use of Easements, and continuation of the Town’s priority roadway maintenance and improvement projects. Town Council has directed to continue maintenance of roadways within the Town using the currently maintained boundaries. When it was expressed to the Town Council that additional right-of-way may be useful for a particular project, the Town Council directed staff to seek easements from the property owners for the additional property needed for this purpose. Town Attorney Lenihan seeks for Town Council to approve the following protocol regarding requests for Easements for Town purposes:

1. The Town is seeking, and may request from property owners within the Town, the following:
 - Easements for additional right-of-way outside the currently maintained roadway “footprint” to be used for roadway, drainage, and/or utility purposes. Such Easements will be addressed on a case-by-case basis in relation to a proposed project.
 - Easements for multi-use trails.
2. The Town’s Public Works Director is responsible for obtaining, perfecting, requesting approval, and recording Easements to the Town.
3. The Town’s Public Works Director may procure the services of a surveyor for preparation of sketches and legal descriptions in accordance with the Town’s purchasing code and manual.
4. The Town’s Public Works Director will work with the Town Attorney to revise any Easement documents as necessary.
5. In addition to the Town’s Public Works Director, Town Administration and Town Lobbyist may request Easements for Town purposes as described in this protocol.
6. The Town’s Public Works Director, Town Administration, Town Engineer and/or Town Attorney will prepare for consideration by the Town Council any variance to the terms of an Easement.
7. All Easements must be approved by the Town Council prior to recording.
8. Easements must be collected prior to the Town beginning any work within the Easement, unless directed by the Town Manager.

Councilmember Maniglia stated at the last meeting it was discussed using the Town’s Lobbyist.

Councilmember Miles stated to have all the paper fitting all the footprint.

There were public comments made by the following: Paul Coleman, Nina Corning, Cassie Suchy and Virginia Standish.

There was consensus by Town Council on line 2 remove Larry Peters, who is a licensed engineer and line 5 to remove Town Council to Town Lobbyist.

Motion was made by Councilmember Herzog seconded by Councilmember Maniglia to approve protocol regarding the requests for easements for Town’s purposes; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

5. Discussion of the Transportation Planning Agency (TPA).

Town Attorney Lenihan presented to Town Council that in Resolutions 2019-21 and 2019-22 (each passed 5/0 on April 2, 2019), the Town Council approved two roadway projects on Okeechobee Boulevard and directed staff to apply for cost-reimbursement funding from the Palm Beach County Transportation Planning Authority (TPA). The projects include a multi-use trail with pedestrian/equestrian warning signals and crossings along Okeechobee Boulevard between "A" Road and Folsom Road and a roundabout at the intersection of Okeechobee Boulevard and Folsom Road. The TPA has approved these projects for cost reimbursement funding. When the Town originally applied for the funding for these projects, the multi-use trail project was anticipated to begin in fiscal year 2021 and the roundabout project in fiscal year 2022. The TPA has agreed that the projects may be combined and begin in fiscal year 2022.

Town Attorney Lenihan has recommended to the Council approve the following: Move that the Interlocal Agreement with Palm Beach County for the multi-use trail and roundabout projects on Okeechobee Boulevard, with any final revisions deemed necessary and appropriate by the Town Manager and Town Attorney. Move that the Council direct staff to pursue financing for the projects in compliance with the conditions in the Town's Charter and other applicable laws. Move that the Council direct staff to bring an item back to move forward with a Charter amendment for consideration by the voters at referendum related to financing of capital improvement projects.

Councilmember Herzog stated that the following are win/wins in direction, finances and in design and having input on the round-about. Need everyone to work on this.

Mayor Shorr asked to see an outline-can projects be together.

There were public comments made by the following: Paul Coleman, Nina Corning, Todd McLendon, Mary McNicholas, Cassie Suchy and Virginia Standish.

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to write letter to Transportation Planning Authority (TPA) stating we need more time and do a financial study; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

6. Discussion of Road Maintenance

a. E Road (Reconstruction of south E (rock and drainage)

Larry Peters, Director of Public Works presented the item to Town Council stating South E Road is in very poor condition and needs reconstruction. This section of the Town's roadways improvement was a high priority one year ago. During heavy rain events, stormwater is pooling in the roadway and will soon wash out the berm along E Canal.

At the Tuesday May 18, 2021, Town Council Workshop and Special Meeting, staff listed this item for discussion, however, the item was removed from the agenda, due to not having back-up.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to execute a purchase order to Palm Beach Aggregates, LLC, in the amount of \$ 108,700.00 for providing and delivering base rock to South E Road from Okeechobee Blvd. to Collecting Canal (1.5 miles); it was voted as follows: Ayes: Mayor Shorr, Councilmembers Herzog, Maniglia and Miles. Nay: Vice Mayor Danowski. Motion passed 4-1.

- b. D Road
 - i. Big Dog
 - ii. Paving

Larry Peters, Director of Public Works presented the item to Town Council stating that at the Tuesday May 18, 2021, Council Workshop and Special Meeting, staff presented a quote from Hardrives, Inc. for paving South D Road from Okeechobee Blvd to Southern Blvd, with 2 inches of Type S-1 or 12.5C Asphalt. 8600 feet long by 20 feet in width. This Item was not selected for approval.

South D Road can be divided into two segments:

The first segment is 1,100 feet long starting at Okeechobee Blvd. and running South along the West boundary of "Big Dog". As a part of the Development Agreement with the town, "Big Dog" provided \$100,000.00 for paving this segment. The Town has since re-constructed the roadway and installed drainage.

The second segment is to finish South D to Valencia Dr.

FDOT is in the process of installing Traffic Signals at the intersection of Southern Blvd. and D Road, and the plans are for FDOT to pave D Road from Southern Blvd. to the Northern Boundary of the State Right of Way, which aligns with the North boundary of Valencia Dr.

Mr. Peters also stated Hardrives has been competitively vetted by "Piggyback", and the other vetted contractors that have provided quotes will not warrant the work for three years.

The South D Road improvement will require four drainage structures at an estimated cost of \$15,000 to \$20,000 each.

Mr. Peters recommended that Town Council approve to execute a purchase order to Hardrives, Inc., for paving of South D Road in accordance with the attached quote.

Motion was made by Mayor Shorr seconded by Councilmember Maniglia to bring back South D Road; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

c. B Road

Larry Peters, Director of Public Works presented the item to Town Council stating that at the Tuesday May 18, 2021, Council Workshop and Special Meeting, staff presented a quote from Hardrives, Inc. for paving North B Road from Okeechobee Blvd to North Road with 2 inches of Type S-1 or 12.5C Asphalt. Two miles long by 20 feet in width.

Staff was directed to request a re-quote for the Southern one- and one-half mile section to be 20 feet in width and the Northern one-half mile section to be 18 feet in width.

The Sod Farm is mandated, by a Development Order with the Town, to only use B Road for trucking, and the Town receives \$20,000.00 each year, from the Sod Farm, for maintenance of B Road.

Mr. Peters recommended that Town Council approve to execute a purchase order to Hardrives, Inc., in the amount of \$ 423, 936.40 for paving of North B Road in accordance with the attached quote.

There were public comments made by the following: Robert Austin, Nina Corning, Todd McLendon, and Cassie Suchy.

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia to extend meeting to 11:00 p.m.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia for B Road topping to be reevaluated before approval of quote; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

TOWN COUNCILMEMBER COMMENTS

Phillis Maniglia (Seat 1)

- TPA- try to work with everyone and not to squash the TPA

Laura Danowski (Seat 2)

- Lease on grader (renew)
- Town Hall new hours (8:30 a.m. to 4:30 p.m. Monday thru Friday)
- Dust

Marianne Miles (Seat 3)

- Apologize for stating Horse Trail instead of Multi-use Trail

Marge Herzog (Seat 5)

- Update on Little Turtle Creek Road
- Gate at Westlake

Mayor Robert Shorr (Seat 4)

- Thing-A-Digger

Motion was made by Mayor Shorr seconded by Councilmember Herzog to extend the meeting to 12:00 a.m.; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, Maniglia and Miles. Motion passed unanimously.

TOWN STAFF COMMENTS

Town Manager

- June 1st (Start of Hurricane Season)
- Out of Town on Thursday and Friday
- Received the Home Rule Award

Assistant Town Manager

Town Attorney

Public Works Director

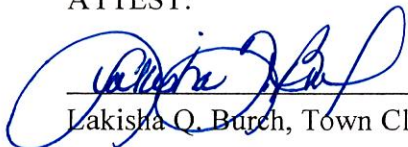
Town Clerk

ADJOURNMENT

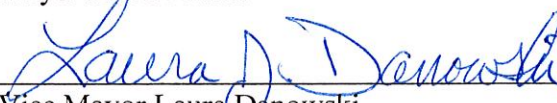
There being no further business the meeting was adjourned at 11:37 p.m.

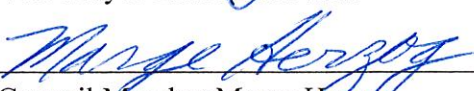
**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

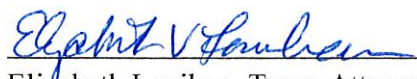

Lakisha Q. Burch, Town Clerk


Mayor Robert Shorr

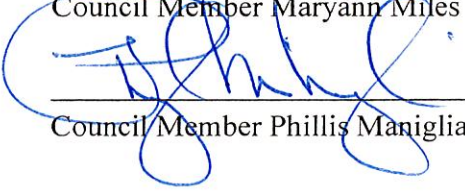

Vice Mayor Laura Danowski


Council Member Marge Herzog

APPROVED AS TO LEGAL FORM:


Elizabeth Lenihan, Town Attorney


Council Member Maryann Miles


Council Member Phillis Maniglia