



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF COMMUNITY RESIDENT WORKSHOP
OCTOBER 5, 2021**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Shorr called meeting to order at 6:00 p.m.

COMMENTS FROM TOWN COUNCIL

Vice Mayor Danowski thanked staff for their work regarding the Transportation Planning Agency (TPA)

Grant. Vice Mayor Danowski stated that she would never support this grant until infrastructure of the Town is done but would want to have some input. Vice Mayor Danowski asked could the County design and make recommendations regarding the trail. Town Manager Titcomb responded to Vice Mayor Danowski and there was discussion among Town Council and Town Staff.

Councilmember Maniglia spoke about the following:

- Town's website
- Placing the Public Work's grading schedule on the website.
- Placing the General Ledger on the Town's website.

There was discussion among the Town Council and Town Staff.

Mayor Shorr spoke about clearing of the culvert pipes. He asked if a machine will be needed to accomplish this task. There was discussion among Town Council and Town Staff.

COMMENTS FROM THE PUBLIC

There was public comment from Cassie Suchy. She commented on the following:

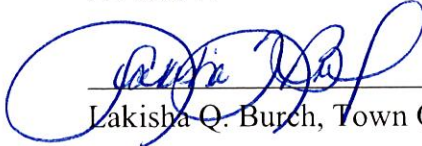
- Town's website
- Missing Town meetings on the website.
- Easements-where does she make sure that the map reflect her easements
- Ordinances

ADJOURNMENT

There being no further business the workshop was adjourned at 6:58 p.m.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:


Lakisha Q. Burch, Town Clerk

APPROVED AS TO LEGAL FORM:


Elizabeth Lenihan, Town Attorney


Mayor Robert Shorr


Vice Mayor Laura Danowski


Council Member Marge Herzog

Council Member Maryann Miles


Council Member Phillis Maniglia



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF REGULAR COUNCIL MEETING
OCTOBER 5, 2021**

Meeting audio available in Town Clerk's Office

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Shorr called meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Mayor Shorr led the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Shorr led a prayer.

ROLL CALL

Mayor Robert Shorr, Vice Mayor Laura Danowski, Councilmembers Phillis Maniglia, and Margaret Herzog, Town Manager James Titcomb, Asst. Town Manager Francine Ramaglia, Town Attorney Elizabeth Lenihan, Esq., Public Works Director Larry Peters, and Town Clerk Lakisha Burch. Absent: Marianne Miles.

ADDITIONS, DELETIONS AND MODIFICATIONS

Motion was made by Councilmember Maniglia seconded by Vice Mayor Danowski to approve agenda as is; it was voted as follows; Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, and Maniglia. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CONSENT AGENDA

1. Approval of Resolution No. 2021-51 852 "E" Road drainage project.

Motion was made by Vice Mayor Danowski seconded by Councilmember Maniglia to approve the Consent Agenda; it was voted as follows; Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog, and Maniglia. Motion passed unanimously.

REGULAR AGENDA

2. Approval Hardrives, Inc. to pave F Road from just south of Collecting Canal Road to Okeechobee Road Boulevard from Okeechobee Road Boulevard North to North Road, including 40' East and West on Collecting Canal Road and 40' West of North Road.

PULLED FROM CONSENT AGENDA FOR DISCUSSION

Councilmember Maniglia asked that item 2 approval of Hardrives, Inc. to pave F Road from just south of Collecting Canal to Okeechobee Boulevard from Okeechobee Boulevard North to North Road, including 40' East and West on Collecting Canal Road and 40' West of North Road. She wanted to speak about the striping/standard of 18ft. and with one stripe. There was discussion among the Town Council. Mayor Shorr responded to Councilmember Maniglia regarding one stripe vs. two stripes on the road and Vice Mayor Danowski stated she prefers double stripe, but it doesn't matter.

There was consensus to bring back a standard on grid 1 roads, 20 ft. two strip- 18ft. on stripe.

Motion was made by Vice Mayor Danowski seconded by Councilmember Herzog to a purchase order in the amount of \$ 447, 267.15 to Hardrives, Inc. to pave F Road from just south of Collecting Canal to Okeechobee Boulevard from Okeechobee Boulevard North to North Road, including 40' East and West on Collecting Canal Road and 40' West of North Road, in continuation of the OGEM Repair and Overlay Program; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog and Maniglia. Motion passed unanimously.

PUBLIC HEARING

3. Approval of *Ordinance No.2021-08* Qualifying Dates for the March 2022 Election.

Town Attorney Lenihan presented item stating The Palm Beach County Supervisor of Elections ("Supervisor") has provided notice to all Palm Beach County municipalities whose elections are scheduled in March, including the Town, that they will be required to move their candidate qualifying periods so that all municipal candidate names may be provided to the Supervisor on or before 95 days prior to the municipal election date. Currently, the Town Charter provides that the qualifying period for March elections is in January. This needs to be revised to provide for the qualifying period in November to meet the deadline required by the Supervisor. Subsection 166.021(4), Florida Statutes, and subsection 100.3605(2), Florida Statutes, allow a municipality to change the dates for qualifying and the dates for the election of members of a governing body by ordinance.

Town Attorney Lenihan read Ordinance No. 2021-08 into the record:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING PARAGRAPH (3)(d) OF SECTION 3 "ELECTION AND TERMS OF OFFICE" OF THE CHARTER TO AMEND THE CANDIDATE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve on first reading Ordinance No. 2021-08 amending paragraph (3)(d) of Section 3 "Election and Terms of Office" of The Charter to amend The Candidate Qualifying Period; and providing for severability, the repeal of laws in conflict, codification, and an effective date; it was voted as

follows; Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog and Maniglia. Motion passed unanimously.

4. Approval of ***Ordinance No. 2021-09*** Referendum to remove Election Qualifying Dates from Town's Charter.

Town Attorney Lenihan presented item stating Election qualifying periods are currently set in the Town Charter. The dates change, sometimes based on each election, based on the dates of the election and direction from the Palm Beach County Supervisor of Elections. Subsection 166.021(4), Florida Statutes, and subsection 100.3605(2), Florida Statutes, allow a municipality to change the dates for qualifying and the dates for the election of members of a governing body by ordinance. The Charter Review Committee has recommended removing election qualifying periods from the Town Charter and placing them into the Loxahatchee Groves Code so they may be changed as necessary through the statutorily approved Ordinance process.

Town Attorney Lenihan read Ordinance No. 2021-09 into the record:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, CALLING FOR A REFERENDUM OF THE QUALIFIED ELECTORS OF THE TOWN OF LOXAHATCHEE GROVES TO BE HELD ON MARCH 8, 2022, AS TO WHETHER THE TOWN OF LOXAHATCHEE GROVES CHARTER SHALL BE AMENDED IN THE FOLLOWING RESPECT: AMEND PARAGRAPH (3) OF SECTION 3 "ELECTION AND TERMS OF OFFICE" OF THE CHARTER TO PROVIDE THE CANDIDATE QUALIFYING PERIOD BY ORDINANCE; AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve on first reading Ordinance No. 2021-09 calling for a referendum of the Qualified Electors of the Town of Loxahatchee Groves to be held on March 8, 2022, as to whether the Town of Loxahatchee Groves Charter shall be amended in the following respect: amend paragraph (3) of Section 3 "Election and Terms of Office" of the Charter to provide the Candidate Qualifying Period by Ordinance; and providing for severability, the repeal of laws in conflict, codification and an effective date; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog and Maniglia. Motion passed unanimously.

5. Approval of ***Ordinance No. 2021-10*** adding Qualifying Dates in the Loxahatchee Groves' Code.

Town Attorney Lenihan presented the item stating Election qualifying periods are currently set in the Town Charter. The dates change, sometimes based on each election, based on the dates of the election and direction from the Palm Beach County Supervisor of Elections. Subsection 166.021(4), Florida Statutes, and subsection 100.3605(2), Florida Statutes, allow a municipality to change the dates for qualifying and the dates for the election of members of a governing body by ordinance. The Charter Review Committee has recommended removing election qualifying periods from the Town Charter and placing them into the Loxahatchee Groves Code so they may be changed as necessary through the statutorily approved Ordinance process. Town Council has approved on first reading ***Ordinance 2021-***

09 authorizing a referendum of the electors on **March 8, 2022**, for this purpose. This Ordinance will become effective upon approval of that referendum.

Town Attorney Lenihan read Ordinance No. 2021-10 into the record:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING CHAPTER 2 "ADMINISTRATION", ARTICLE II "TOWN COUNCIL" BY ADDING A NEW SECTION 2-20 "ELECTION QUALIFYING" OF THE LOXAHATCHEE GROVES CODE PROVIDING FOR THE CANDIDATE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve on first reading Ordinance No. 2021-10, amending Chapter 2 "Administration", Article II "Town Council" by adding new Section 2-20 "Election Qualifying" of the Loxahatchee Groves code providing for the Candidate Qualifying Period; and providing for severability, the repeal of laws in conflict, codification, and an effective date; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog and Maniglia. Motion passed unanimously.

6. Approval of **Ordinance No. 2021-11** Referendum to amend Signature Requirements in the Town's Charter.

Town Attorney Lenihan presented the item stating The Charter Review Committee has recommended the Town Charter be amended to provide for signature on ordinances and resolutions be completed by the mayor instead of all council members. This change is legally sufficient and would create efficiencies in finalization of these important Town documents.

Town Attorney Lenihan read Ordinance No. 2021-11 into the record:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, CALLING FOR A REFERENDUM OF THE QUALIFIED ELECTORS OF THE TOWN OF LOXAHATCHEE GROVES TO BE HELD ON MARCH 8, 2022, AS TO WHETHER THE TOWN OF LOXAHATCHEE GROVES CHARTER SHALL BE AMENDED IN THE FOLLOWING RESPECT: AMEND PARAGRAPH (12) OF SECTION 5 "LEGISLATIVE" OF THE CHARTER TO PROVIDE FOR SIGNATURE AUTHORITY BY THE MAYOR; AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve on first Ordinance No. 2021-11 calling for a referendum of the Qualified Electors of the Town of Loxahatchee Groves to be held on March 8, 2022, as to whether the Town of

Loxahatchee Groves Charter shall be amended in the following respect: amend paragraph (12) of Section 5 “Legislative” of the Charter to provide for signature authority by the mayor; and providing for severability, the repeal of laws in conflict, codification and an effective date; it was voted as follows: Ayes: Mayor Shorr, Councilmembers Herzog and Maniglia. Nay: Vice Mayor Danowski. Motion passed 3-1.

7. Approval of ***Ordinance No. 2021-12*** Referendum to amend Canvassing Board in Town’s Charter.

Town Attorney Lenihan presented the item stating The Palm Beach County Supervisor of Elections (“Supervisor”) has notified the Town that the Supervisor will no longer participate as a member of the Canvassing Board for each municipality. The Supervisor has offered to have municipalities designate the Supervisor as the official Supervisor of the uniform municipal elections for the municipality, which allows the Supervisor to establish a single Canvassing Board for all the elections. If the Town does not make this change, the Town will have a separate Canvassing Board made up of the Town Clerk and two other members (but not the Supervisor) and the Town Clerk will certify all the election results. The Charter Review Committee has recommended this change.

Town Attorney Lenihan read Ordinance No. 2021-12 into the record:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, CALLING FOR A REFERENDUM OF THE QUALIFIED ELECTORS OF THE TOWN OF LOXAHATCHEE GROVES TO BE HELD ON MARCH 8, 2022, AS TO WHETHER THE TOWN OF LOXAHATCHEE GROVES CHARTER SHALL BE AMENDED IN THE FOLLOWING RESPECT: AMEND PARAGRAPH (5) OF SECTION 7 “ELECTIONS” OF THE CHARTER FOR THE CANVASSING BOARD TO BE DETERMINED BY THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS; AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Motion was made by Vice Mayor Danowski seconded by Councilmember Herzog to approve on first Ordinance No. 2021-12 to calling for a referendum of the Qualified Electors of the Town of Loxahatchee Groves to be held on March 8, 2022, as to whether the Town of Loxahatchee Groves Charter shall be amended in the following respect: amend paragraph (5) of Section 7 “Elections” of the Charter for the Canvassing Board to be determined by the Palm Beach County Supervisor of Elections; and providing for severability, the repeal of laws in conflict, codification and an effective date; it was voted as follows: Ayes: Mayor Shorr, Vice Mayor Danowski, Councilmembers Herzog and Maniglia. Motion passed unanimously.

TOWN COUNCILMEMBER COMMENTS

Phillis Maniglia (Seat 1)

- Town of Loxahatchee Groves' Canvassing Board- she gave the following names: William Ford, Frank Standish, Jo Siciliano and as suggestion to seat as the Canvassing Board along with the Town Clerk
- Halloween event for next year

Laura Danowski (Seat 2)

- Public Works' Report
- Code Red
- November 14th Veteran's Day Parade and Ceremony
 - Volunteers who have mobile carts to transport guests
- Thanked Town staff again on the work that was done on the TPA grant

Marianne Miles (Seat 3)

Marge Herzog (Seat 5)

- 4-year terms instead of 3
- New report from the Palm Beach County Sheriff Office (PBCSO)
- Public Works- like the reporting (should be posted)

Mayor Robert Shorr (Seat 4)

- Veteran's Day Parade and Ceremony
 - Residents if you have names of residents who have served in the Arm Forces let Town Clerk aware
- Saturday, October 16th there will be "Coffee with the Mayor" from 9:00 a.m. to noon
- Moving forward on "F" Road

TOWN STAFF COMMENTS

Town Manager

- Happy Fiscal New Year
- Trouble shouting

Assistant Town Manager

Town Attorney

Public Works Director

- Thanked Town Council for their support

Town Clerk

- Spoke about our upcoming Holiday Gratitude Baskets and collection of toys.
 - Accepting all non-perishable foods and toys.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:00 p.m.

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST:

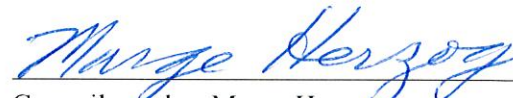


Lakisha Q. Burch, Town Clerk

Mayor Robert Shorr

Vice Mayor Laura Danowski

APPROVED AS TO LEGAL FORM:



Councilmember Marge Herzog

Elizabeth Lenihan, Town Attorney

Councilmember Phillis Maniglia

Councilmember Marianne Miles