



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF COMMUNITY RESIDENT WORKSHOP
JUNE 6, 2023**

Meeting audio available in Town Clerk's Office

CALL TO ORDER

Mayor Danowski called the meeting to order at 6:06 p.m.

PRESENT

Mayor Laura Danowski, Councilmembers Margaret Herzog, Phillis Maniglia, and Marianne Miles, Town Attorney Elizabeth Lenihan, Public Works Director Larry Peters, and Town Clerk Lakisha Burch.

COMMENTS FROM THE PUBLIC

There were public comments from Robert Austin, Katie Lakeman, Diane Laudodio, and Cassie Suchy.

Mr. Robert Austin addressed the Town Council stating that speaking with people from ITID- speaking about commercial on Southern, tax base, keep open mind on going on the west of Southern Blvd. Councilmember Maniglia asked Mr. Austin was he referring to her, regarding his comment, she also commented about annexation and stated her concern of maintaining it. Mayor Danowski also responded to Mr. Austin's concern.

Ms. Suchy addressed the Town Council by giving Kudus to Code Enforcement- she also spoke about non-conforming business, go after the ones that are illegal and non-conforming (really need to think about what businesses that we want to have in this community) asked why you all have become a council person and why do you get giddy eyed when developers come in.

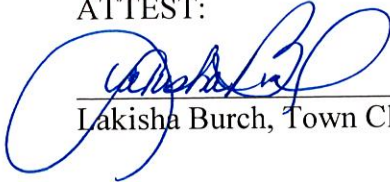
Ms. Laudadio addressed the Town Council about an unpermitted culvert and creating dangerous traffic on her street. Have spoken to Mr. Peters. Town Manager Ramaglia stated that she is aware of the issue that is going on in this neighbor and that she would like to meet with Ms. Laudadio and continue to explain what is being done to help solve this problem. No one has made a complaint about traffic.

Ms. Lakeman address the Town Council about trucks on Okeechobee Blvd. when are the trucks leaving the C road property. Town Manager Ramaglia responded to Ms. Lakeman concern.

ADJOURNMENT:

There being no further business the meeting adjourned at 6:30 p.m.

ATTEST:

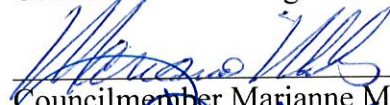

Lakisha Burch, Town Clerk

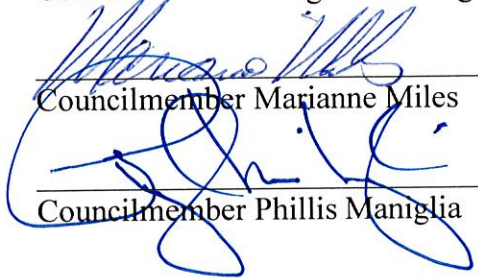
**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**


Mayor Laura Danowski


Vice Mayor Robert Shorr (**Absent**)


Councilmember Margaret Herzog


Councilmember Marianne Miles


Councilmember Phillis Maniglia



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL MINUTES OF WORKSHOP MEETING
JUNE 6, 2023**

*Meeting audio available in Town Clerk's Office
Meetings are also available on YouTube.*

CALL TO ORDER

Mayor Danowski called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Mayor Danowski led the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Danowski led a prayer.

ROLL CALL

Mayor Laura Danowski, Vice Mayor Shorr (absent.) Councilmembers Margaret Herzog, Phillis Maniglia, and Marianne Miles, Town Manager Francine L. Ramaglia, Town Attorney Elizabeth Lenihan, Public Works Director Larry Peters, and Town Clerk Lakisha Burch.

ADDITIONS, DELETIONS AND MODIFICATIONS

Councilmember Herzog asked that item 12 discussion of Ordinance No. 2023-03 regarding amendments to the code enforcement lien reduction and release ordinance: consideration of Resolution No. 2023-43 adopting an interim code enforcement lien reduction and release policy and consideration of Resolution No. 2023-44 establishing petition fees be moved to be heard after item 4 and before item 5.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve the modification of the agenda; it was voted as follows: Ayes: Mayor Danowski, Vice Mayor Shorr, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

There was no public comment by the public.

PRESENTATION AND DISCUSSION

1. Presentation of proclamation to Palm Beach State College recognizing 90 years.

Mayor Danowski read and presented the proclamation to Palm Beach State College recognizing 90 years. Town Clerk asked if the proclamation could be sent after getting Vice Mayor Shorr's signature. Mayor Danowski responded yes.

Ms. Kimberly Lancaster, Campus Administrator (Loxahatchee Groves) and Academic Affairs Dean (Belle Glade and Loxahatchee Groves) addressed the Town Council by introducing her staff and presented a token of appreciation. There was a quick recess to take pictures and have cake.

CONSENT AGENDA

2. Consideration of approval of Meeting Minutes.
 - a. August 17, 2021 Community Resident Workshop Meeting Minutes
 - b. August 16, 2022 Community Resident Workshop Meeting Minutes
 - c. August 16, 2022 Town Council Regular Meeting Minutes
 - d. April 17, 2023 Attorney Client Closed Session Meeting Minutes
 - e. April 18, 2023 Community Resident Workshop Meeting Minutes
 - f. April 18, 2023 Town Council Regular Meeting Minutes
 - g. May 1, 2023 Town Council Agenda Review Meeting Minutes
 - h. May 2, 2023 Community Resident Workshop Meeting Minutes
 - i. May 2, 2023 Town Council Regular Meeting Minutes
3. Consideration of **Resolution No. 2023-45** approving first amendment to addendum for CivicEngage Town's website host.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve the Consent Agenda; it was votes as follows: Ayes: Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

4. Consideration of **Resolution No. 2023-47** authorizing Interlocal Agreement with Indian Trail Improvement District for Emergency Response. **PULLED FROM THE CONSENT AGENDA**

Town Attorney Lenihan presented the item to the Town Council regarding **Resolution No. 2023-47** authorizing Interlocal Agreement with Indian Trail Improvement District for Emergency Response. There was discussion among the Town Council and Town Staff regarding what staff are asking to be approved.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve Resolution No. 2023-47 with the manager being able to changes after Indian Trail Improvement District (ITID) has come back to us with their final draft and after the Town Attorney has given approval; it was voted as follows: Ayes: Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

RECESS TOWN COUNCIL MEETING

A recess of the Town Council Regular Meeting was made by Mayor Danowski at 7:56 p.m.

CALL TO ORDER DEPENDENT WATER CONTROL DISTRICT

Treasurer Herzog called the Dependent Water Control District to order at 7:56 p.m.

Roll Call

Chair Robert Shorr (**absent**), Treasurer Margaret Herzog, Board of Supervisors Laura Danowski, Phillis Maniglia, and Marianne Miles (**recused herself from item # 5 because she lives on B**

Road), District Manager Francine L. Ramaglia, District Attorney Elizabeth Lenihan, Public Works Director Larry Peters, and District Clerk Lakisha Burch.

5. Consideration by District Board of Settlement of Litigation Pata et. al v. Town of Loxahatchee Groves.

Treasurer Herzog announced the item. District Attorney Lenihan presented the item to the Board of Supervisors stating that the settlement was for \$ 50,000 dollars. Board of Supervisors Maniglia stated she wanted to clarify that the settlement was for \$ 50,000 dollars total not separate.

Motion was made by Board of Supervisors Maniglia seconded by Board of Supervisors Danowski to approve District Board settlement of Litigation Pata et. al v. Town of Loxahatchee Groves; it was voted as follows: Treasurer Herzog, Board of Supervisors Danowski, and Maniglia. Motion passed 3-0. Board of Supervisors Miles recused herself due to her living on B Road.

6. Consideration of **Resolution No. 2023-DD03** establishing the district's preliminary Road & Drainage non-ad valorem assessment rate for the fiscal year 2024 beginning October 1, 2023, proposed at \$200/unit which is the same rate as for FY 2023, the current year.

District Manager Ramaglia presented the item.

Board of Supervisors Miles asked was there any information that could have been looked up on how collection is made. District Attorney Lenihan and District Ramaglia responded.

Motion was made Board of Supervisors Maniglia seconded by Board of Supervisors Miles to approve Resolution No. 2023-DD03 establishing the district's preliminary Road & Drainage non-ad valorem assessment rate for the fiscal year 2024 beginning October 1, 2023, proposed at \$200/unit; it was voted as follows: Treasurer Herzog, Board of Supervisors Maniglia, and Miles. Nay Board of Supervisors Danowski. Motion passed 3-1.

Motion was made Board of Supervisors Maniglia seconded by Board of Supervisors Miles to adjourn the meeting at 8:03 p.m. and reconvene the Town Council Regular Meeting it was voted as follows: Ayes: Treasurer Herzog, Board Supervisors Danowski, Maniglia, and Miles. Motion passed unanimously.

RECONVENE TOWN COUNCIL MEETING

Mayor Danowski stated that the Town Council Regular Meeting was reconvened at 8:03 p.m.

REGULAR AGENDA

7. Consideration by Town Council of Settlement of Litigation Pata et. al v. Town of Loxahatchee Groves.

Councilmember Miles recused herself from item # 7.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve the settlement of Litigation Pata et. al v. Town of Loxahatchee Groves; it was voted as follows: Ayes: Mayor Danowski, Councilmembers Herzog, and Maniglia. Motion passed unanimously 3-0. Councilmembers Miles recused herself stating that she lives on B Road.

8. Consideration of **Resolution No. 2023-42** authorizing the rental of equipment through cooperative purchase with Sourcewell Contract #062320-URI; authorizing the issuance of

purchase orders pursuant to the cooperative purchasing orders pursuant to the cooperative purchasing contract to implement the intent of this resolution.

Town Manager Ramaglia presented the item.

Councilmember Maniglia asked the Public Works Director about the Town's dump truck. Mr. Peters responded that the dump truck has bad transmission. Councilmember Maniglia continued with her comment regarding the dump truck and asked where there was anything that could be done to get rid of all the unused equipment. There was a discussion between Councilmember Maniglia and Mr. Peters. Councilmember Maniglia asked for a list of the equipment that we are going to get and send it before the meeting.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve Resolution No. 2023-42 authorizing the rental of equipment through cooperative purchase with Sourcewell Contract #062320-URI; authorizing the issuance of purchase orders pursuant to the cooperative purchasing orders pursuant to the cooperative purchasing contract to implement the intent of this resolution; it was voted as follows: Ayes: Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

9. Consideration of **Resolution No.2023-40** establishing the Town's preliminary non-ad valorem assessment rate for Solid Waste Collection and Recycling Services for the fiscal year 2024 beginning October 1, 2023, proposed at \$400/unit for residential curbside service which is the same rate as for FY 2023, the current year.

Town Manager Ramaglia presented the item setting of the preliminary of the non-ad valorem assessment rate for Solid Waste Collection and Recycling Services.

Councilmember Herzog asked does this includes yard waste. Town Manager Ramaglia responded to Councilmember Herzog's question. She then asked where there were other companies trying to entice. Town Manager Ramaglia responded.

Councilmember Maniglia asked does this includes recycling. Town Manager Ramaglia responded.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve Resolution No.2023-40 establishing the Town's preliminary non-ad valorem assessment rate for Solid Waste Collection and Recycling Services for the fiscal year 2024 beginning October 1, 2023, proposed at \$400/unit for residential curbside service which is the same rate as for FY 2023, the current year; it was voted as follows: Ayes: Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

Mayor Danowski explained that the rates that are being approved can go down; they can't go over what is being approved.

10. Consideration of **Resolution No. 2023-41** establishing the Town's preliminary ad valorem millage rate of 3 mills for Truth-in-Millage ("TRIM") purposes for the fiscal year 2024 beginning October 1, 2023, proposed at 3 mills which is the same rate as for FY 2023, the current year.

Town Manager Ramaglia presented the item to the Town Council.

Motion was made by Councilmember Maniglia seconded by Councilmember Herzog to approve Resolution No. 2023-41 establishing the Town's preliminary ad valorem millage rate of 3 mills for Truth-in-Millage ("TRIM") purposes for the fiscal year 2024 beginning October 1, 2023, proposed at 3 mills which is the same rate as for FY 2023, the current year; it was voted as follows: Ayes: Mayor Danowski, Councilmembers Herzog, Maniglia, and Miles. Motion passed unanimously.

DISCUSSION

11. Discussion of **Ordinance No. 2023-01** regarding uniform requirements for Town Advisory Boards.

Town Attorney Lenihan read Ordinance No. 2023-01 into the record.

Town Attorney Lenihan presented the item to the Town Council and gave an update of the changes that were requested by the Town Council to the ordinance.

Councilmember Herzog asked a question about Section 2-182 regarding nonresident landowners as alternate an alternate member. Town Attorney Lenihan responded that the Council said no alternates. Councilmember Maniglia asked for clarification regarding residents setting on the advisory boards. There was continued discussion between the Town Council and Town Attorney.

There was a consensus to delete non-resident landowners be as an advisory board and that the member has to be an elector of the Town.

12. Discussion of **Ordinance No. 2023-03** regarding amendments to the code enforcement lien reduction and release ordinance; consideration of **Resolution No. 2023-43** adopting an interim code enforcement lien reduction and release policy and consideration of **Resolution No. 2023-44** establishing petition fees. **MOVED TO BE HEARD AFTER ITEM 4 AND BEFORE ITEM 5.**

Town Attorney read Ordinance No. 2023-03 into the record.

There were public comments made by the following: Manish Sood, and Cassie Suchy. The Town Clerk read into the record the public comments made via email from Phillip Pierson and Mark Suchy.

Town Attorney Lenihan gave a brief description and background of the item. Town Manager Ramaglia also commented on this item by giving examples of how this Ordinance would work.

Councilmember Maniglia commented on this item by stating that her issues are that she feels that the Town should be reimbursed for all costs that is spent. Town Attorney responded. Councilmember Maniglia then stated what her issue is regarding the example that was given by Town Manager Ramaglia. She continued to express her thoughts and concerns. There continued to be discussions between Councilmember Maniglia and Town Staff. Councilmember Maniglia stated that she needed more information and needs to have further discussion with the Town Attorney.

Councilmember Miles shared her comments regarding the item. She also stated that she is not stating that she is for or against this. She continued to express her comments.

Councilmember Herzog expressed her concerns about the letter (email) that was read by the Town Clerk. Town Attorney Lenihan responded to her concerns.

Councilmember Maniglia asked the Town Attorney who put fines on properties, she then asked a question relating to her question. Town Attorney Lenihan responded to her question. Councilmember Maniglia asked is there a way that the Town Council can do something regarding the issues regarding code enforcement. Town Attorney Lenihan and Town Manager Ramaglia responded. Councilmember Miles also commented on Councilmember Maniglia's question and concern then expressed her views.

Mayor Danowski asked what the advantage is in permitting the Town to do this. Town Attorney Lenihan responded to Mayor Danowski's question. Mayor Danowski stated that she would like each Councilmember to meet with Town Staff to further discuss this matter. She doesn't feel this is nowhere near done. Town Attorney Lenihan and Town Ramaglia responded. There was discussion among the Town Council and Town Staff regarding Mr. Pierce's situation. There continued to be discussion among the Town Council and Town Staff.

Palm Beach County Sheriff Lieutenant gave a brief update regarding the police department. There was discussion among the Town Council.

13. Discussion of Council Properties.

Town Manager Ramaglia presented the item by giving the Town Council an update on the upcoming items that are scheduled to appear at future Town Council meetings. There was discussion between the Town Council and Town Staff.

TOWN STAFF COMMENTS

Town Manager

- Gave an update of all upcoming meetings.
- Thanked Ms. Suchy for recognizing the efforts of staff.

Town Attorney

No comment.

Public Works Director

- Stated that Public Works have a full staff.
- Gave an update on paving.

Town Clerk

No Comment.

TOWN COUNCILMEMBER COMMENTS

Councilmember Margaret Herzog (Seat 5)

- Big Machine is off church property that is located on Okeechobee Blvd.

Councilmember Phillis Maniglia (Seat 1)

- Receiving calls regarding the zip code 33470 is referencing that it is stating West Lake and Wellington as city not Loxahatchee Groves. Town Manager Ramaglia responded to her concern.
- FPL underground project asked if FPL could come and give an update to the Town Council. Town Manager Ramaglia responded to her request. There was discussion among the Town Council and Town Staff.

Councilmember Marianne Miles (Seat 3)

- FPL- asked Mr. Peters what easements are needed. Mr. Peters responded to Councilmember Miles' question.

Vice Mayor Robert Shorr (Seat 4)

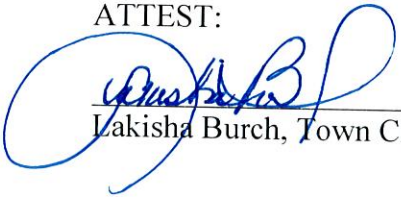
Mayor Laura Danowski (Seat 2)

- Announced RV workshop on the upcoming Saturday, June 10, 2023.
- Thanked Town Hall Staff and the work that they do, also proud of the work from Code Enforcement.

ADJOURNMENT:

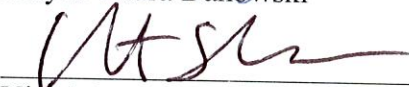
There being no further business the meeting adjourned at 9:36 p.m.

ATTEST:


Lakisha Burch, Town Clerk

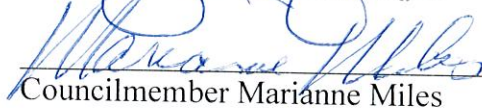
**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**


Mayor Laura Danowski


Vice Mayor Robert Shorr


Councilmember Margaret Herzog


Councilmember Phillis Maniglia


Councilmember Marianne Miles

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Miles, Marianne</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Town Council Loxahatchee Groves</i>	
MAILING ADDRESS <i>3413 B Road</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Loxahatchee Groves</i>	COUNTY <i>Palm Beach</i>	☐ CITY ☒ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>6/6/23</i>		NAME OF POLITICAL SUBDIVISION: <i>Loxahatchee Groves</i>	
<i>I did not vote.</i> Item #5		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTEE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

Marianne Miles, hereby disclose that on June 6,, 2023:

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, Husband _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

6/6/23 Town Council Agenda Meeting Item #5 Call to order dependent water control meeting, settlement of litigation PATA Case B Road. I declared a conflict for living on B Road and Relused myself from Discussion and the vote. Did not participate.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 6, 2023

Date Filed

Marianne Miles

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Miles, Marianne</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Town Council Loxahatchee Groves</i>	
MAILING ADDRESS <i>3413 B Road</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Loxahatchee Groves</i>	COUNTY <i>Palm Beach</i>	☐ CITY ☒ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>June 6, 2023 Item Number 7</i>		NAME OF POLITICAL SUBDIVISION: <i>Loxahatchee Groves</i>	
<i>I Did not Vote or participate</i>		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Marianne Miles, hereby disclose that on June 6,, 20 23.

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, Hesham _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

June 6, 2023 Town Council meeting Agenda Item #7 Consideration by town Council of Settlement of Litigation Pata Case B Road. I declared I had a Conflict for Living on B Road. I Recused myself from the discussion and the vote. I did not participate.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 6, 2023
Date Filed

Marianne Miles
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.